

**MINUTES OF A MEETING OF Environment Committee of PENNARD COMMUNITY COUNCIL
HELD ON 21 SEPTEMBER 2016 AT PENNARD PARISH HALL at 7.30 pm**

Present: Cllr Lynda James (Chair), Cllr Jeff Eley, Cllr Susan Rodaway

Clerk: Mrs Fiona Pearce

Apologies: Cllr Catherine Bryden-Smith, Cllr Ralph Cook, Cllr Jason Thomas, Cllr Arthur Rogers, Cllr Hugh Blackwood

Absent: Cllr Ashley Wakeling

Declarations of Interest: None.

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| <p>In the absence of Cllr Hugh Blackwood, it was proposed, seconded and unanimously agreed for Cllr Lynda James to chair the meeting.</p> | <p><u>Action</u></p> |
| <p><u>1. To consider arrangements for October 2016 Produce Market</u> It was agreed that the Clerk would advertise the market on the website, SR would be the contact for stall holders for this month and JE would put up the banners and organise the setting up and putting away of the tables.</p> | <p>Clerk/ SR/JE</p> |
| <p><u>2. To consider Christmas Market advertising, Santa Claus and to approve Christmas presents from Santa Claus</u> It was agreed to advertise the November market as ‘pre-Christmas market’ and December as ‘Christmas market’. JE agreed to arrange for Santa to visit. It was proposed, seconded and unanimously agreed to purchase 50 presents to be given out by Santa. It was proposed, seconded and unanimously agreed to order 1,000 fliers advertising these dates. LJ to do posters.</p> | <p>JE LJ LJ</p> |
| <p><u>3. To arrange hall Christmas decorating</u> It was agreed to decorate the Community Hall on Tuesday 8 November at 7.20pm after Youth Club – all Councillors to help with this.</p> | <p>Cllrs</p> |
| <p><u>4. To agree dates and times of Produce Market 2017 and to consider purchase of fliers</u> It was proposed, seconded and unanimously agreed to rename the market: Community Market from January 2017. It was agreed not to have a market in January, and for subsequent markets to be held as usual on the second Sunday of the month. Dates: 12 Feb, 12 March, 9 April, 14 May, 14 June. It was proposed, seconded and unanimously agreed to order 2,000 fliers advertising these dates and 6 new banners. SR agreed to look into having a ‘Mr X appeal’ donations stall at the November market.</p> | <p>LJ SR</p> |
| <p><u>5. To consider Pennard Youth Group</u> The structure and supervision of the Youth Group was considered. The clerk was asked to request session plans for this term from the Youth Leaders by 4.10.16 and to arrange a meeting with the leaders for 18.10.16 if convenient.</p> | <p>Clerk</p> |
| <p><u>6. To consider establishing a Film Club at Community Hall</u> It was agreed for the Clerk to get a quote for putting up the speakers, screen and projection stand in the hall and to ascertain what extra leads / brackets were needed.</p> | <p>Clerk</p> |
| <p align="center">*****</p> | |
| <p><i>The meeting closed at 9.30 pm.</i></p> | |