

**FINAL MINUTES OF THE MEETING OF PENNARD COMMUNITY COUNCIL HELD  
ON 13<sup>th</sup> January 2020  
AT PENNARD COMMUNITY HALL (SMALL HALL) AT 7.00PM**

**Present:** Cllr Susan Rodaway (Chair), Cllr Lynda James, Cllr Ralph Cook, Cllr Darran Hickery, Cllr Jeff Rogers, Cllr Jean Marnell,

**Also Present:** 1 Member of the Public

**Apologies for Absence:** Cllr Sally Rogers, Cllr Arthur Rogers, Cllr Angela M Brunt, Cllr Claire Whomes, Cllr Wes Weeks.

**Declarations of Interest:** None

**Questions from the public:** None

1. **2020/1 Minutes of the Full Council Meeting held on 12<sup>th</sup> December 2019**  
Proposed DH seconded RC agreed SR
2. **2020/2 Minutes of Hall Committee Meeting held on 3<sup>rd</sup> December 2019 and reconvened on the 10<sup>th</sup> December 2019**  
3<sup>rd</sup> Dec – Proposed LJ seconded RC agreed SR  
10<sup>th</sup> Dec – Proposed LJ seconded JM agreed DH SR
3. **2020/3 Minutes of Finance and Employment Meeting held on 9<sup>th</sup> January 2020**  
Proposed DH seconded JR agreed LJ SR RC
4. **2020/4 Field**  
An update on the playground equipment was given by the Clerk, it was agreed that we should look for a local firm to install the Springer Elephant which would be ordered this week.
5. **2020/5 Environment**
  - a. **Following a request from residents, to agree to arrange a meeting with stakeholders to discuss the walkways to the beach and the protection of the landscape.**  
Cllr Rodaway explained the background and it was agreed that more signage and directional advice would help and that a meeting of Stakeholders should be arranged by the Clerk to include: The National Trust, Ilston CC, The Commoners Association, The Golf Club, The Footpath Officer, Keep Wales Tidy, Tourism Swansea Bay, and the County Councillor for Gower to discuss further.
  - b. **Consider application to Welsh Govt Circular Economy Capital Fund 2019-2020**  
Cllr Rodaway explained that this funding had been brought to her attention by a member of the Community who was keen to help with the application, which has a very short timescale. The bid needs to be submitted by the 23<sup>rd</sup> of January, will be awarded mid Feb and the funds need to be spent by the end of March 2020. Working with the School the bid would be for a Community Garden on School ground to the rear of the Community Hall Car Park and would include the refurbishment of the round house, erection of fencing and access gates as well as the installation of raised beds planting areas and bee hives.  
Cllr Rodaway and the Clerk had met with the Head and two members of the Swansea Community Growing to discuss the area, the Head was very keen and had spoken with the Chair of the Governing Body who was also very supportive and keen to get started.  
Cllr Rodaway explained that this was fully funded so no match funding was necessary.  
Cllr James asked who would look after the garden, it was explained that a group would need to be set up and that we would hope to partner with the Garden Society. Further discussion took place and it was agreed to proceed with the bid.

## **Proposed JM seconded JR agreed by SR,LJ,RC,DH**

### **6. 2020/6 Admin**

#### **a. To Discuss VE Day Commemorations 8-10 May 2020 for Community.**

This was discussed and it was agreed to contact the Vicar to see what the Church was doing and Cllr James said she would approach some members of the Community who had arranged such commemoration in the past to ask them if they would be happy to work with the Community Council on this. The item was noted for inclusion on the February agenda for further discussion.

#### **b. To discuss applications regarding Co-option of New Councillor**

Three applications had been received which the Clerk read out. Applicants will be invited to attend a session prior to the Feb Full Council Meeting.

#### **c. To agree to move the February meeting to the 13<sup>th</sup> of February.**

Not necessary now, the meeting will remain on the 11<sup>th</sup> February.

### **7. 2020/7 Hall**

#### **a. To agree to appoint a Building Surveyor as recommended by Finance and Employment Committee.**

The recommendation to appoint a Building Surveyor was discussed

The quotes were

Company A - £390

Company B - £225

Company C - £525

Following further clarification required by the Finance and Employment Committee it was agreed to appoint Company B – Mallards Ltd who are based in Mumbles and have a good local knowledge.

## **Proposed LJ seconded DH agreed by SR,JR,RC,JM**

#### **b. To review hall extension process and agree action.**

It was agreed that the extension process be put on hold for this financial year and to reassess potential for incorporating facilities within existing structure.

## **Proposed LJ seconded JR agree SR,DH,RC,JM**

#### **c. To consider the amount of borrowing and the time scale for repayment for Hall Extension as recommended by Hall Committee.**

Not required following the decision at 7b

#### **d. Update regarding repairs to Cattle Grid**

Cllr James had obtained a price of £800 to clean out the cattle grid, the Clerk was asked to obtain a price from the Contractor who had done it previously, before approaching the other interested parties.

### **8. 2020/8 Planning**

#### **Decisions from CCS Planning Dept**

2019/1902/FUL - Plot adjacent to Ravenhill Bungalow Sandy Lane - Refused

2019/2530/FUL – 67 Pennard Rd - Refused

2019/0489/FUL – 65 Southgate Rd - Approved

2019/2597/FUL – 34 Foxhole Dr – Refused

## 9. 2020/9 Updates from Swansea Council

### a. Cllr. Lynda James

A member of the Community had approached Cllr James looking to do some volunteer work, being an ex-teacher Cllr James had recommended she speak to the Youth Leaders about helping with the Youth Club.

The work to sort out the flooding issue outside Cannisland Park will start in 2 weeks time.

A grant to build a “Wellness Garden” has been obtained by the Garden society and work will start in the summer. The Garden Society are also working with the owner of Cannisland to plant a community orchard and garden in the Park.

Cllr Whomes’ name had been put forward for the AONB Steering Group.

### b. Any other matters arising for discussion (any decisions required will be made at a future meeting).

Cllr Hickery asked about the traffic survey currently being conducted in Southgate, Cllr James explained this was being done at her request and included a similar survey to be done in Vennaway Lane. When asked why the request had been made without informing the Community Council Cllr James said she had requested it in December and was not sure how long it would take to be conducted so had not mentioned it. Cllr Rodaway asked that the Council be kept informed of speed restriction plans as it made it difficult to answer questions from the Community when we did not know what was going on. Cllr James did not agree to this but expressed unhappiness that she had not been consulted about the Bid for a bus shelter at Cannisland as she considered it a County Councillor matter.

Cllr Rodaway announced that a Dual Hatted Councillor Policy will be put forward for agreement at the next Full Council Meeting following repeated incidences regarding a lack of communication from the County Councillor regarding issues affecting the Ward

## 10. 2020/10 Correspondence

**To note correspondence from Hot Dog Surf Shop** – Noted, the letter has been passed to the County Tree Officer and the resident had been updated.

**Invite to apply for landfill disposals tax community scheme grant.** – The information regarding this grant had come at very short notice and as there was no match funding involved and the benefit of a long-requested Bus Shelter for Cannisland Park could come from it, the Clerk and the Chair had agreed to apply. Council verbally supported the action.

## 11. 2020/11 Finance

### a. To approve payments for January 2020

Proposed JR seconded DH agree SR,LJ,JM,RC

### b. To note closing balances December 2019

Noted

### c. To Agree Budget 2020-2021 recommended by Finance and Employment Committee

Budget for 2020-2021 be set at £82111.82 proposed by JR seconded JM agreed SR LJ RC DH

### d. To Agree Precept for 2020-2021 as recommended by Finance and Employment Committee

**Precept for 2020-2021 was set at £82112 equating to £51.44 per Band D property proposed by JR seconded RC agreed LJ,SR,JM,DH**

- e. To agree remuneration for Groundsman holiday cover recommended by Finance and Employment Committee.  
Adjourned**
  
- f. To Note the upgrade required to the Finance System for the remaining 3 months and ongoing.  
Noted**
  
- g. To note that we will be considering an amendment to Financial Regulation 11.1g at the next full council meeting  
Noted**

**Meeting Closed at 8.50pm**

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**Financial Summary - Cashbook**

Summary between 01/12/19 and 31/12/19 inclusive.

Balances at the start of the year

**Ordinary Accounts**

Current Account £35,006.64

**Short Term Investment Accounts**

Green Path £3,527.06

No 4 Account £76,902.98

Pavilion Account Total £42,003.88

£157,440.56

Balances at start of period

**Ordinary Accounts**

Current Account £47,026.19

**Short Term Investment Accounts**

Green Path £3,528.25

No 4 Account £76,928.81

Pavilion Account £42,017.98

Total £169,501.23

RECEIPTS	Net	Vat	Gross
Administration	£31,111.94	£0.00	£31,111.94
Hall	£872.25	£0.00	£872.25
Total Receipts	<u>£31,984.19</u>	<u>£0.00</u>	<u>£31,984.19</u>
PAYMENTS	Net	Vat	Gross
Administration	£3,413.35	£60.76	£3,474.11
Burial	£520.60	£96.80	£617.40
FIELD	£1,128.93	£158.91	£1,287.84
Hall	£1,050.01	£122.58	£1,172.59
Environment	£2,170.00	£434.00	£2,604.00
Total Payments	<u>£8,282.89</u>	<u>£873.05</u>	<u>£9,155.94</u>

Closing Balances

**Ordinary Accounts**

Current Account £69,849.74

**Short Term Investment Accounts**

Green Path £3,528.39

No 4 Account £76,931.76

Pavilion Account £42,019.59

Total £192,329.48