

**FINAL MINUTES OF THE EXTRAORDINARY MEETING OF PENNARD COMMUNITY  
COUNCIL HELD  
ON 8<sup>th</sup> June 2020 VIA ZOOM AT 7.00PM**

**Present:** Cllr Susan Rodaway (Chair),SR©, Cllr Arthur Rogers,AR, Cllr Ralph Cook,RC, Cllr Jeff Rogers,JR, Cllr Jean Marnell,JM, Cllr Lynda James,LJ, Cllr Sally Rogers,SR, Cllr Malcolm Sims,MS, Cllr Claire Whomes,CW, Cllr Angela M Brunt,AB, Cllr Darran Hickery, DH.

**Apologies for Absence:** Cllr Wes Weeks, Cllr Jenny Baker

**Apologies for Lateness:** Cllr Darran Hickery, Cllr Claire Whomes

**Declaration of Interest:** None

**1. 2020/114 To agree creation of Finance and Employment Sub Committee to manage the Pennard Emergency Food and Technology Assistance scheme (PEFTA).**

Cllr Rodaway explained that having sought advice from One Voice Wales we would be able to use the power of wellbeing (S137) to manage a fund equal to the number of electors in the ward times £8.32, this amounts to around £18000, this is the total the Council ca spend in 2020/21 under this power irrespective of funding received for PEFTA

**Cllr Darran Hickery joined the meeting at 7.07pm**

**Cllr Clair Whomes joined the meeting at 7.08 pm**

In order to manage the Council Covid-19 response, we would need to form a sub-committee of the Finance and Employment Committee.

**This was proposed by LJ seconded by JR and agreed by all**

**2. 2020/115 To agree terms of reference for PEFTA sub-committee.**

The terms of reference were presented and it was agreed that a sub committee meeting could be called with 1 clear days' notice.

**Proposed by SR seconded by DH agreed by all**

**3. 2020/116 To agree membership of PEFTA sub-committee.**

The membership of the sub-committee was discussed and Cllrs elected.

**Proposed by AR seconded by LJ agreed by all**

**4. 2020/117 To agree plenary powers for PEFTA sub-committee for administration of PEFTA funds.**

This was discussed and Cllr Jeff Rogers suggested that the proposer and seconder for this motion should not be members of the sub-committee.

**Proposed by AB seconded by SR agreed by all**

**5. 2020/118 To agree to support Pennard Primary School if necessary, until end of summer term.**

Cllr James said that this had been discussed at the recent School Governors meeting and it had been agreed that is would not be a viable short-term solution. She also mentioned long term storage is necessary but we can't do that. Cllr Rodaway had also spoken with the Head teacher who had explained that staffing was more of a problem than space, this was backed up by Cllr Sally Rogers who had experience in the supervision of young children and Cllr Lynda James proposed to keep the offer of support open in case any form of support, including use of the Community Hall was requested by the school in an emergency.

**Proposed by SR seconded by JM agreed by all**

**Meeting Closed at 7.24 pm**

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## **TERMS OF REFERENCE**

### **FINANCE AND EMPLOYMENT COVID-19 SUB COMMITTEE**

#### Responsibilities:

- (a) Manage PEFTA funds
- (b) Make recommendations to the Council for changes to PEFTA procedures.
- (c) Manage communications relating to PEFTA and Council coronavirus support
- (d) Liaise with local businesses and organisations regarding local issues relating to coronavirus pandemic.

Membership of the Finance and Employment Sub Committee (with three making a quorum) ;

Cllr Susan Rodaway

Cllr Arthur Rogers

Cllr Darran Hickery

Cllr Lynda James

Cllr Jean Marnell

Cllr Malcolm Sims

Cllr Jeff Rogers

Any councillor may join the sub-committee.

Notice Period; one clear day