

**FINAL MINUTES OF THE MEETING OF PENNARD COMMUNITY COUNCIL HELD
ON 12th December 2019
AT PENNARD COMMUNITY HALL (SMALL HALL) AT 7.30PM**

Present: Cllr Susan Rodaway (Chair), Cllr Claire Whomes, Cllr Ralph Cook, Cllr Darran Hickery, Cllr Wesley Weeks

Also Present: 1 Member of the Public

Apologies for Absence: Cllr Sally Rogers, Cllr Jeff Rogers, Cllr Jean Marnell, Cllr Angela Brunt, Cllr Lynda James.

Apologies for Lateness: Cllr Arthur Rogers

Declarations of Interest: DH, RC and AR declared an interest in point 2019/147a
Questions from the Public (limited to 10 minutes)

1. 2019/134 Discuss Pennard Parish Hall Grant Application.

This was discussed and agreed that as there was no financial commitment required the Council would support the application.

Proposed RC Seconded DH agreed by all

2. 2019/135 Minutes of the Full Council Meeting held on 13th November 2019

Proposed DH Seconded WW agreed by all

3. 2019/136 Minutes of Hall Committee Meeting held on 3rd December 2019

Adjourned until January meeting

4. 2019/137 Minutes of Field Committee Meeting held on 3rd May 2019

Proposed CW Seconded DH agreed SR

5. 2019/138 Minutes of Environment Committee Meeting held on 10th December 2019

Proposed DH seconded CW agreed SR

6. 2019/139 Minutes of Planning Committee Meeting held on 10th December 2019

Proposed by RC Seconded by CW agreed SR, DH

7. 2019/140 Burial Ground

- a. To note the MOU regarding the burial of remains of someone under the age of 18 and feedback provided.**

This was briefly discussed and noted

Cllr Arthur Rodgers joined the meeting at 7.55pm

- b. To decide on access to carpark gate.**

The Parish Hall committee have requested a key to the car park gate. Rather than use the combination lock it was agreed to purchase a lockable padlock and supply the Parish Hall one key for use in an emergency.

Action Clerk to purchase appropriate padlock.

8. 2019/141 Field

a. To agree Supplier for Playpark re-surface.

Three quotes had been obtained and were discussed it was proposed seconded and agreed to appoint Matta as their product is more cost effective due to its nature.

Proposed CW Seconded DH agreed by all.

b. To agree budget requirement for Playpark re-surface

It was agreed to put £10000 into the budget to replace the playpark surface as per the recent inspection report.

Proposed AR Seconded CW agreed by all.

9. 2019/142 Environment

a. To agree recommendation from Environment Committee on Biodiversity Report 2019/20

The Biodiversity Report for 2019/20 was agreed and will be published on the Council Website and be included in the Annual Report.

Proposed WW seconded RC agreed by all.

b. To agree recommended Cost Analysis Statement for Climate Emergency Plan from Environment Committee.

The cost analysis statement recommended by the Environment Committee was agreed.

Proposed DH Seconded AR agreed by all

10. 2019/143 Admin

a. To agree VE Logo Request

It was agreed to place the logo at the bottom of our emails and letters in place of the Swansea 50 logo from January 2020.

Proposed DH Seconded CW agreed by all.

b. To agree to display WIFI code in Community Hall.

Proposed AR Seconded RC agreed by all

11. 2019/144 Hall

a. To agree to amend plans if necessary, for environmentally friendly heating system and energy source for Community Hall Extension.

Adjourned to January meeting.

12. 2019/145 Planning

To note planning appeal decision on 2019/2550/FUL Singing Sands Sandy Lane
Noted

13. 2019/146 Updates from Swansea Council

a. Cllr. Lynda James Via email

There had progress in the works to mitigate the flooding on Southgate Road and there had been an agreement on the works to deal with the flooding by Cannisland Kittle Mobile Post Office opened yesterday in the Beaufort Carpark. Only 9 - 10 am on a Wednesday.

The Council discussed the importance of local Post Offices and the excellent service provided by the post office at Pennard Stores was noted

Complaints have been received concerning the cattle grid outside of the hall, which is officially on school land. The grid has been surveyed and the costs of repairs is £675. The Headteacher of the Primary School is writing to all parties that use the access to contribute towards the repairs. Having looked at it, Cllr James also thought it needed cleaning out before it completely blocks up and water overflows the grid and backs up into the Hall carpark. The drainage from the hall carpark is through the cattle grid. Cllr James said she would get a cost for this work.

The members present asked for clarification on the state of the Grid.

b. Any other matters arising for discussion (any decisions required will be made at a future meeting).

None

c. Update from AONB Partnership Steering Group

Gower AONB Design Guide will be open for a six week consultation period in the New Year.

A Gower AONB Management Plan sub group will be formed, Cllr James will sit on this but the Community Council can appoint someone to sit on it as well. The name should be given to Cllr James, who would make sure they are on the invitation list for the meeting/training in the New Year.

The members asked that Cllr James send round an email detailing the commitment involved so volunteers could put their name forward.

14. 2019/147 Correspondence

- a. A letter had been received requesting funding for some upgrades to the CCTV Cameras outside the Southgate Club. This was discussed and agreed that the request would be more appropriate for the Charity than the Council. The members said the Club should be thanked for being so community minded.
- b. The Clerk and Chair had received an email from Cllr Killick tending his resignation. This was noted and would be added to the January agenda.
- c. A response has been received from the Local Police officer regarding the restorative justice which had not happened, the matter has been put in the hands of the Police Sargent who will contact us.

Cllr Ralph Cook left the meeting at 9.00pm

15. 2019/148 Finance

- a. **To approve payments for December 2019**
Proposed DH Seconded AR agreed by all
- b. **To note closing balances November 2019**
Noted
- c. **Update on Budgets**
The figures as they stand at present were shown to give an idea of the precept level.
- d. **To agree lender/s as recommended by Hall Committee**
This was adjourned until January when Cllr James will be present.
- e. **To note VAT claim**

The Clerk explained that the April to Sept VAT claim had been paid but the small claim made for March had been rejected as it only covered one month and was for less than £100. She was going to look into this further.

f. To agree remuneration for Groundsman holiday cover.

This was discussed and agree to take the matter to the Finance and Employment meeting on the 7th of January.

Meeting Closed at 9.30pm

Financial Summary - Cashbook

Summary between 01/11/19 and 29/11/19 inclusive.

Balances at the start of the year

Ordinary Accounts

Current Account £35,006.64

Short Term Investment Accounts

Green Path £3,527.06

No 4 Account £76,902.98

Pavillion Account £42,003.88

Total £157,440.58

Balances at start of period

Ordinary Accounts

Current Account £51,565.28

Short Term Investment Accounts

Green Path £3,528.09

No 4 Account £76,925.33

Pavillion Account £42,016.08

Total £174,034.78

RECEIPTS	Net	Vat	Gross
Administration	£820.85	£0.00	£820.85
FIELD	£75.00	£0.00	£75.00
Hall	£1,280.75	£0.00	£1,280.75
Total Receipts	<u>£2,176.60</u>	<u>£0.00</u>	<u>£2,176.60</u>

PAYMENTS	Net	Vat	Gross
Administration	£3,172.43	£12.48	£3,184.91
Burial	£531.92	£81.22	£613.14
FIELD	£1,273.17	£143.91	£1,417.08
Hall	£1,025.38	£111.73	£1,137.11
Environment	£250.37	£50.08	£300.45
Total Payments	<u>£6,253.27</u>	<u>£399.42</u>	<u>£6,652.69</u>

Closing Balances

Ordinary Accounts

Current Account £47,089.19

Short Term Investment Accounts

Green Path £3,528.09

No 4 Account £76,925.33

Pavillion Account £42,016.08

Total £169,558.69

Signed _____

Chair

Clerk / Responsible Financial Officer