

**FINAL MINUTES OF THE MEETING OF PENNARD COMMUNITY COUNCIL HELD
ON 19th MAY 2020
VIA ZOOM AT 7.00PM**

Present: Cllr Susan Rodaway (Chair),SR©, Cllr Arthur Rogers,AR, Cllr Ralph Cook,RC, Cllr Jeff Rogers,JR, Cllr Jean Marnell,JM, Cllr Lynda James,LJ, Cllr Sally Rogers,SR, Cllr Malcolm Sims,MS, Cllr Claire Whomes,CW, Cllr Angela M Brunt,AB, Cllr Jenny Baker, JB.

Also Present: 1 Member of the Public

Apologies for Absence: Cllr Wes Weeks WW

Apologies for Lateness: Cllr Darran Hickery, DH.

Declaration of Interest: Cllr Rodaway declared an interest in item 9b (Vocaleyes)

1. **2020/100 Minutes of the Full Council Meeting held on 20th April 2020**
Proposed by LJ seconded by JR agreed by all with 1 abstention JB
2. **2020/101 Minutes of the Extraordinary Full Council Meeting held on 27th April 2020**
Proposed by JM seconded by RC and agreed by all
3. **2020/102 Minutes of the Planning Committee Meeting held on 6th May 2020**
With amendments proposed by RC seconded by LJ agreed by all
4. **2020/103 Minutes of the Annual Meeting of Full Council Meeting held on 12th May 2020**
With amendments proposed by AR seconded by RC agreed by all

Cllr Whomes left and re-joined the meeting at 7.15 pm due to technical problems

5. 2020/104 Corona Virus Response

a. Update on Council response to date

Cllr Rodaway explained that we have at the moment around 75 volunteers supporting 150 members of the Community, we have applied for three grants to help fund further support with food and IT, we have been successful in being awarded a £2000 grant from the Wales Resilience Fund, our request to Western Power was unsuccessful and are still awaiting a decision from the Pennard Charity for our request for a £10000 grant, they have asked for some clarification before making a decision.

b. Agree recommendations from Communication and Coronavirus Working Group

The Pennard Emergency Food and Technology Assistance (PEFTA) document had been circulated to all councillors previously and was discussed, it was agreed that this would be a working document and would be amended as needs arise.

Proposed by AB seconded by JR and agreed by all

It was proposed that plenary powers be granted to the Working Group to make the changes as necessary.

Proposed by AR seconded by JB agreed by all

Cllr Rodaway said she would contact Digital Community Wales to seek advice and support regarding IT assistance.

c. Agree purchase of additional PPE

We have purchased masks gloves and hand sanitiser but if the Hall was used as a food distribution centre we may need to purchase screens and extra hand sanitiser. It was proposed to delegate this decision to the Working Group.

Proposed by JR seconded by JB agreed by all

- d. Update from Gower Community Councils online meeting.
Cllr Rodaway explained that the meeting had been a very positive one and those who had taken part had asked for the materials and plans that we had produced to help them with theirs. We have also sent them our press statement and asked that they join with us in asking people to stay away from the area for now.

6. 2020/105 Planning Applications

- a. 2020/0745/S73
61A Pennard Road, Pennard, Swansea, SA3 2AD
Detached dwelling (removal of condition 5 of planning permission 103/68 dated 6th April 1968 to allow for the removal of the agricultural occupancy restriction)
This was discussed and it was agreed that the Council would support this request to have condition 5 removed.

Proposed by RC seconded by CW and agreed by all with 1 abstention - LJ

- b. 2020/0782/FUL
23 Belvedere Close, Kittle, Swansea, SA3 3LA
Rear hip to gable roof extension incorporating a rear Juliet balcony, side dormer, extension to existing side dormer, and addition of front rooflight
The plans were looked at and discussed, it was felt that there could be an issue with the property overlooking the private gardens and into neighbouring properties especially the property to the north side. It was also felt that the dormer and balcony contrary to the Gower Design Guide.

Proposed by JB seconded by JM and agreed by all

Decisions

2020/0400/FUL
Cannisland Park - Approved
Construction of a replacement shed/building, for storage and maintenance purposes associated with the use of the Caravan Park

7. 2020/106 Burial Ground

- a. **Update on the installation of disabled parking in the burial ground carpark.**
Deferred for now.
- b. **Update on Burial Ground matters**
The Car park gates are now locked due to walkers using the car park during lock down. A new chain has been fitted to the burial ground gate as someone had cut the previous one into three parts.

8. 2020/107 Field

- a. **To agree contractor to carry out playpark repairs**
The clerk contacted 5 contractors regarding the play park repairs only one agreed to do it and had provided a quote of £320 to repair the wooden bridge on the small climbing frame. Sandy Hills Construction was chosen.

Proposed by JR seconded by JM and agreed by all.

b. Update of Vertidrain

The Clerk has spoken to the ground maintenance contractor with regard to carrying out the vertidrain of the playing field, she was advised that it would be done once relevant company were back at work.

Carolyn Dyche left the meeting at 7.53pm

Cllr Darran Hickery joined the meeting at 8.00pm

9. 2020/108 Environment

a. To agree application for Garden Pack sent by Keep Wales Tidy.

The various packages were discussed and it was decided that our choices would be:

1 – Fruit Package

2 - Wild life package

3 – Butterfly Package

Proposed by SR© seconded by JR agreed by all

b. To discuss interest in Compost Bins idea posted to Vocaleyes.

We agreed to subsidise the first 28 bins with £7 per bin to take the cost down to £10 on a first come first served basis and only one subsidised bin per household.

Proposed by JR seconded by JB and agreed 1 against – RC 2 abstentions LJ and SR

c. To discuss outcome of One Voice Wales Innovative Practice Awards.

Cllr Rodaway explained that we had been very successful at this year's One Voice Wales Innovative Practice Awards:

Best Environmental Project – Commended for our work with NT Gower spreading meadow hay flower seeds.

Best Sustainable Project – Win for our Climate Emergency Plan

Best Community Engagement – Highly Commended for our participatory budget/environmental projects.

10. 2020/109 Admin

a. To Review Financial and Operational Risk Assessment

The Financial Risk Assessment was reviewed and amended accordingly

Proposed by JR seconded by LJ and agreed by all with 1 abstention – JB

JM left the meeting due to technical issues at 9.03pm and re-joined at 9.10 pm.

The Operational Risk Assessment was reviewed and amended.

The Clerk was asked to contact NAMS to obtain their recommendation regarding monumental inspections.

The amended Operational Risk Assessment was proposed by JR seconded by DH and agreed by all.

Cllr Jenny Baker left the meeting at 9.07pm

b. To agree Ordinary meeting dates for 2020/2021

The Clerk presented suggested dates which were accepted and would be posted to the web site.

Proposed AR seconded by LJ agreed by all

c. To agree Annual General Meeting date for 2021

The 12th of May was agreed

Proposed by AR seconded by LJ agreed by all

11. 2020/110 Hall

a. Update on Structural Surveyors to examine Hall roof.

The Clerk had contacted three Structural Surveyors for quotes and had been advised that the best course of action would be to contract a roofer to assess the problem. This was discussed.

Cllr Ralph Cook left the Meeting at 9.26pm

It was proposed that standing orders section 3w be suspended to allow the meeting to continue

Proposed by SR© seconded by AR agreed by all.

b. To agree to obtain Roofing quotes.

The Clerk was asked to obtain 3 roofer quotes.

12. 2020/111 Updates from Swansea Council

a. Cllr. Lynda James reported that the sink hole which had appeared in Southgate Rd had been fenced off and would be repaired in the coming week. Welsh Water would also be looking at the flooding problem along the same road.

Complaints had been received regarding the dust and mess being caused by the new development building site. The Foreman had agreed to wet down the area to minimise the issue.

b. Any other matters arising for discussion (any decisions required will be made at a future meeting).

SR © informed the meeting Recycling Centres would be opening on the 26th May for limited items.

● Corona Virus Update.

Pennard's LAC Lyndsey Courtney had been in touch to introduce herself
Golf Clubs have reopened but unfortunately Pennard Golf Club had not stipulated in its social media posting that it was for local members only which had caused some confusion. The head of Swansea Council had clarified that people should be exercising locally to their homes and not travelling.

We have asked for further clarification on the definition of local but have had no precise definition yet.

SR © raised that Cllr James had sent out her newsletter giving contact details of Organisations which members of the community could contact should they need help but had not included the Community Council Volunteers. LJ agreed to include us when more information is available.

13. 2020/112 Correspondence

a. The Clerk read out a letter from Rebecca Evans congratulating the Council on its Innovative Practice Award Success.

b. Issues raised by members of the community to Clerk and Council.

Cllr Rodaway had received a call regarding a Community member moving a boundary, she had advised the caller to contact the County Planning Enforcement Team.

14. 2020/113 Finance

a. To approve payments for May 2020

Cllr Arthur Rogers left the meeting due to Technical Problems

- Proposed by LJ seconded by JR and agreed by all
- b. To note closing balances April 2020
Noted
 - c. To agree to transfer of feasibility study payment from Maintenance and Repair line to Feasibility Study line on Finance Software.
Proposed by JR seconded by DH agreed by all
 - d. To agree future transfer of feasibility study payment from Maintenance and Repair line to Feasibility Study line on Finance Software.
Proposed by JR seconded by DH agreed by all
 - e. To agree to transfer £2604 from Pavilion Account to Current Account
Proposed by CW seconded by DH agreed by all
 - f. To agree future transfer from Pavilion Account to Current account to cover third and final Feasibility study payment.
Proposed by AB seconded by JR agreed by all
 - g. To agree the published allowances return to the Independent Remunerations Panel for Wales
Proposed by CW seconded by JR agreed by all
 - h. To agree to contact Financial Ombudsman regarding Business Interruption Claim
Proposed by CW seconded by JM agreed by all

Meeting Closed at 9.57pm
