

**FINAL MINUTES OF A MEETING OF  
ENVIRONMENT COMMITTEE OF PENNARD COMMUNITY COUNCIL  
HELD ON MONDAY 11<sup>th</sup> NOVEMBER 2019  
at PENNARD PARISH HALL (Small hall)  
At 7:00 pm**

**Present:** Cllr Susan Rodaway (Chair), Cllr Jean Marnell, Cllr Sally Rogers, Cllr Angela Brunt, Cllr Jeff Rogers, Rachel Carter plus 1 member of the Public.

**Clerk:** Janet Crocker

**Apologies:**

Cllr Arthur Rogers, Cllr Lynda James, Cllr Richard Killick, Bramwell Blyth, Cllr Darran Hickey

**Declarations of Interest:**

Rachel Carter declared an interest in point 7.

- 1. To agree Climate Emergency plan for recommendation to Full Council**  
The plan had been sent out previously. The committee went through the plan page by page and made amendments where suggested.  
**Proposed AB Seconded JR agreed by all present**
- 2. To agree Biodiversity plan for recommendation to Full Council**  
**Adjourned until next Environment meeting.**
- 3. Update on drinking fountain**  
Awaiting contractor information from Pennard Stores
- 4. Update and agree this year's Christmas decorations for the Ward**  
**Proposed we by a family of reindeer from Lights 4 fun.**  
**Proposed JM seconded RC agreed by all.**  
Jean Marnell agreed is to arrange a reindeer making workshop with the help. It was agreed to buy re-chargeable batteries for the existing led lights.
- 5. To discuss and agree proposed Environment Budget 20/21 for recommendation to Full Council.**  
The budget was discussed and the figures entered onto the system.

**The member of the Public left the meeting at 8.20pm**

- 6. To receive tenders for feasibility study/business case developers**  
Three tenders had been received.

**It is proposed that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**

**Proposed SR Seconded JM Agreed by all**

- 7. To open and consider tenders for feasibility study/business case developers for recommendation to Full Council**  
The tenders were opened and the documents examined and discussed.

Tender A - £6700 ex vat  
Tender B - £6200 ex vat  
Tender C - £6960 ex vat

It was agreed to recommend Tender B to Full Council.  
Proposed JR seconded AB agreed by all with 1 abstention (RC)

**8. To agree match funding amount**

The match funding amount was proposed at £1240 + £500 in kind – Clerks time,  
**Proposed JR seconded JM agreed by all**

The meeting closed at 8.40 pm

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