

**FINAL MINUTES OF THE FINANCE AND EMPLOYMENT COMMITTEE OF
PENNARD COMMUNITY COUNCIL HELD
ON 11th Nov 2020
At 3.05 pm
VIA ZOOM**

Present: Cllr Susan Rodaway (Chair)SR, Cllr Lynda James LJ, Cllr Darran Hickery DH, Cllr Malcolm Sims MS, Cllr Jeff Rogers JR, Cllr Arthur Rogers AR.

Apologies for Absence: Cllr Jean Marnell,
Apologies for Lateness : Cllr Arthur Rogers
Declarations of Interest: None
All votes will be named votes

Cllr Arthur Rogers joined the meeting at 3.09pm

1. **To agree provisional 2021/22 Capital budget for Burial Ground**
The figures were discussed and entered into the Budgeting spreadsheet.
Cllr James raised a question regarding the memorial benches and whether they should be included in the figures as they would only be bought if someone requested and paid for them. It was felt for transparency that the figures should be included.
The draft Capital Budget for the Burial Ground was proposed by JR seconded by SR and agreed by all with 1 exemption LJ

2. **To agree provisional Admin Budget 2021/2022**
With the exception of the salary figures which would be looked at in more depth at a further meeting, the figures were looked at line by line and entered into the spreadsheet.
The resulting draft Admin Budget was proposed by JR seconded by LJ and agreed by all

3. **To agree provisional Youth Budget 2021/2022**
It was agreed to move this years finance into next year.
The draft Youth Budget was proposed by SR seconded by MS and agreed by all

4. **To agree provisional Covid Response Budget 2021/22**
Although it was hoped that this would not be needed next year figures were entered in preparation.
The draft Covid Response Budget was proposed by SR seconded by AR and agreed by all.

5. **To consider and agree budget 2021/2022 for recommendation to Full Council**
It was proposed that the recommendation of the draft budget for 2021/2022 be deferred until the December meeting of Full Council as there was some data still to come in regarding the number of Band D properties in the Ward.
Proposed by LJ seconded by SR agreed by all

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Proposed by SR seconded by JR agreed by all

- 6. To approve Employee overtime for recommendation to Full Council**
The overtime hours were discussed and the recommendation was agreed.
Proposed by SR seconded by JR agreed by all

Meeting closed at 4.55pm
