

**FINAL MINUTES OF THE MEETING OF PENNARD HALL COMMITTEE HELD  
ON 11<sup>th</sup> Feb 2021  
At 7.30pm  
VIA ZOOM**

**Present: Cllr Lynda James LJ (Chair)** Cllr Susan Rodaway SR©, Cllr Sally Rogers SR, Cllr Arthur Rogers AR, Cllr Ralph Cook RC, Cllr Angela Brunt AMB, Cllr Keith Atkins KA, Clerk.

**Apologies for Absence:** Cllr Wes Weeks

**Declarations of Interest: None**

**1. To receive updates on outstanding works**

The Clerk gave the following updates:

- a. Roof  
On hold for now due to sickness
- b. Hearing loop  
Survey complete, just waiting on the results
- c. Outside meeting area  
Ongoing.
- d. Heating system  
The boiler has been fixed and now running properly
- e. Installation of electricity supply  
Awaiting further quote will take to Full Council next week.
- f. Repairs to carpark  
Completed.

**2. To review Hall Broad Band Contract**

The broad band contract has been cancelled and a new contract sought once we are in a position to open the Hall.

**3. To agree a charge for users of the outdoor space**

This was discussed and it was agreed that during the pandemic it would be wrong to charge. Once things are back to normal this would be revisited, as we would have an idea of who is using it and for what purposes, we would also be able to gather the amount of electricity used over a set period of say three months which could be used to help make a decision.

**4. To agree to set up a working group to review storage and the changes to the store room and small hall needed to accommodate a small toilet.**

This was discussed KA and SR© volunteered, it was also agreed that a local Architect should be asked to look at the area to advise how it could be used more creatively and to make room for a small toilet. It was also agreed to take this item to Full Council so more Councillors could have the opportunity to join.

**5. To agree to have the Hall Floor deep cleaned by flooring contractor.**

This was discussed and agreed that it was not required.

**6. To discuss and agree any other maintenance issues not covered above**

Nothing more to add.

**Meeting closed at 8.00pm**

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