

**FINAL MINUTES OF THE MEETING OF HALL COMMITTEE HELD
ON 6th July 2020
At 8.15pm
VIA ZOOM**

Present: Cllr Lynda James(Chair) LJ, Cllr Susan RodawaySR , Cllr Sally Rogers SR, Cllr Malcolm Sims MS, Cllr Ralph Cook RC

Apologies for Absence: Cllr Jean Marnell, Cllr Arthur Rogers, Cllr Angel Brunt

A recording of this meeting is available from the Clerk.

Declarations of Interest: None

1. Hall roof update

The Clerk explained that she was unaware of the chosen contractor as she had not attended the meeting and was still to type up the recorded minutes. As she had now been advised who had been chosen, she would contact Mr Williams regarding an appointment.

2. To agree Contractor for Hall front door replacement

The Clerk read out the quotations

Company A - £1400

Company B - £1390

Company C - £1000

Company C had received some negative comments.

Cllr Rodaway asked if there were any pictures of how the doors would look, the Clerk shared the illustrations, and the quotes were discussed. It was agreed to obtain information regarding the low thresholds and details regarding obscured glass.

It was proposed that the Hall Chair and Clerk be given plenary powers to decide on the contractor once the information was obtained.

Proposed by SR© seconded by SR agreed by all.

3. To consider the purchase of hand sanitiser dispensers for entrances to the halls.

This was discussed and it was agreed that around 5 would be needed but the decision to purchase was adjourned for now.

4. To consider the use of a fogging machine to assist with hall cleaning either by existing cleaners or another contractor.

This was discussed and it was agreed to make further enquiries.

5. To look at any other areas that would require addressing prior re-opening of the halls e.g.

a. Testing water supplies for legionnaires disease etc

The Clerk was in the process of obtaining some quotes, it was suggested that the School caretaker may be able to help and that she should contact the school.

b. Any additional signage

It was agreed that this was needed but that we should wait for now.

c. The restriction of the use of soft toys and other items difficult to clean

It was agreed that the use of these should be restricted.

d. Statutory testing plan.

The Clerk explained that the Annual Electricity Inspection was booked for this month and that the Annual Gas Inspection had been scheduled for early September.

The Meeting Closed at 9.00pm
