

**FINAL MINUTES OF A MEETING OF HALL COMMITTEE OF PENNARD COMMUNITY  
COUNCIL HELD ON  
4<sup>th</sup> FEBRUARY 2019 AT PENNARD COMMUNITY HALL (Small hall) at 2.00 pm**

**Present:** Cllr Lynda James (chair), Cllr Susan Rodaway, Cllr Sally Rogers, Cllr Arthur Rogers, Lawrie Irwin.

**Apologies:** Cllr Angela Brunt,

**In attendance:** Mrs Janet Crocker - Clerk

**Declarations of Interest:** None.

**1. To choose a colour scheme for the toilets.**

For the walls Dulux Trade in Snowman was chosen in a scrubable finish. It was decided that the doors be done in satinwood, Dulux Trade in a darker grey shade RAL7004. The successful quote would be chosen at the Full Council Meeting on the 11<sup>th</sup> Feb.

**2. To arrange for the removal of plants and wood from new bin area.**

Cllr James invited those present to remove any plants or wood before the renovation work is done to the bin area.

**3. Decide on a use/location for the spare green rubbish bin.**

The Clerk was asked to arrange for the bin to be stored in the garage on the playing field until required.  
**Action Clerk**

**4. Review of monthly billing arrangements.**

The Clerk reported that the new monthly billing arrangement was not an arduous task and that most users had welcomed it. Although billed monthly a few of the groups had asked to continue paying on a quarterly basis. There was only one user who was in arrears at this point, but it was hoped that this would be rectified later this month.

**5. Review of maintenance issues.**

There were still ongoing problems with the lights and boiler due to age. The hatch shutter has been ordered and the company given the go ahead to proceed but had not come back with a date. The Clerk said she would chase them. We also looked at rubber caps to go on the bottom of the chairs which were causing damage to the hall floor it was decided that some sample would be bought first. As the maintenance budget had now been spent any further spending would have to be authorized by Full Council and where possible moved to next financial year.  
**Action Clerk**

**6. To decide how many hanging baskets to order for the Hall.**

Prices were discussed and it was decided that due to the location and climate conditions round the hall that the baskets did not prove to be good value for money. New planters were needed for Kittle as the ones there were starting to deteriorate. Some examples were sent to the Clerk to investigate further and it was suggested asking the PACP for funding.  
**Action Clerk**

**Meeting closed at 3.30pm**