



# CYNGOR CYMUNED PENNARD

## PENNARD COMMUNITY COUNCIL

Clerk - Mrs Fiona Pearce  
4 Portway, Bishopston, SWANSEA SA3 3JR  
Tel 07825 225567 or 01792 293924  
email: pennardcommunitycouncil@gmail.com  
[www.pennardcc.org.uk](http://www.pennardcc.org.uk)

### To: MEMBERS OF PENNARD COMMUNITY COUNCIL/CYNGOR CYMUNED PENNARD

**Members of the Finance and Employment Committee are summoned to attend the FINANCE AND EMPLOYMENT COMMITTEE MEETING OF PENNARD COMMUNITY COUNCIL at the COMMUNITY HALL (small hall) on Tuesday 7 June 2016 at 6.30 pm. (Press & Public are invited to attend)**

### AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. To consider new phone contract
4. To consider purchase of Financial Software
5. To review the finances at year end 2015-2016
6. To review the Asset Register
7. To review the Financial Risk Assessment
8. Annual Return for year ending 31 March 2016

***It is proposed that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.***

9. Annual review of employee appraisal, contract and salary

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Mrs Fiona Pearce  
Clerk  
2 June 2016