



CYNGOR CYMUNED PENNARD PENNARD COMMUNITY COUNCIL

Clerk – Mrs. Jan Crocker
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To: MEMBERS OF PENNARD COMMUNITY COUNCIL/CYNGOR CYMUNED PENNARD

Members are summoned to attend a meeting OF PENNARD COMMUNITY COUNCIL VIA ZOOM on 23rd September at 7.00pm. (Press & Public are invited to attend via Zoom contact Clerk for passcode)

Join Zoom Meeting

<https://us02web.zoom.us/j/81663424308>

AGENDA

Apologies for absence

Declarations of interest

All votes will be named votes

Questions from the Public (limited to 10 minutes)

Welcome to new member of Staff.

- 1) **Minutes of the Planning Committee Meeting held on 6th July 2020**
Accuracy and approval
- 2) **Minutes of the Full Council Meeting held on 14th July 2020**
Accuracy and approval
- 3) **Minutes of the Covid 19 Sub Committee Meeting held on 20th July 2020**
Accuracy and approval
- 4) **Minutes of the Covid 19 Sub Committee Meeting held on 23rd July 2020**
Accuracy and approval
- 5) **Minutes of the Extraordinary Full Council Meeting held on 10th Aug 2020**
Accuracy and approval
- 6) **Minutes of the Covid 19 Sub Committee Meeting held on 10th Aug 2020**
Accuracy and approval
- 7) **Minutes of the Planning Committee Meeting held on 10th Aug 2020**
Accuracy and approval
- 8) **Minutes of the Covid 19 Sub Committee Meeting held on 7th Sept 2020**
Accuracy and approval

- 9) **Minutes of the Extraordinary Full Council Meeting held on 7th Sept 2020**
- 10) Accuracy and approval

- 11) **Minutes of the Finance and Employment Meeting held on 10th Sept 2020**
Accuracy and approval

- 12) **Minutes of the Covid 19 Sub Committee Meeting held on 10th Sept 2020**
Accuracy and approval

- 13) **Finance and Employment**
 - a) To approve payments for Aug 2020
 - b) To note closing balances July 2020
 - c) To approve payments for Sept 2020
 - d) To note closing balances Aug 2020
 - e) To note questions from External Auditor

- 14) **Burial Ground**
 - a) Update on Burial Ground matters
 - b) To discuss Grant of Rights Transfer exercise

- 15) **Field**
 - a) Update on Field matters
 - b) To appoint a contractor for goal post installation.
 - c) To accept the supplementary Covid 19 Risk Assessment for the field and pavilion recommended by the Covid 19 Sub Committee.

- 16) **Environment**
 - a) Update on Environment matters
 - b) To accept Feasibility Study for Community Hub
 - c) To agree to look for and apply for funding for Community Hub
 - d) Update on Community Garden
 - e) To agree to appoint a contractor for Community Garden Fence.
 - f) To agree to look for and apply for funding for Community Garden
 - g) To agree admin assistant to explore opportunities and funding for virtual Youth Club/events

- 17) **Admin**
 - a) To appoint representative to the Charity Committee
 - b) Update on Parking in Village
 - c) Update on Sign for Meadowcroft.
 - d) To note renewal of SLCC membership
 - e) To agree attendance of Clerk at SLCC Virtual Conference in October
 - f) To Agree new insurance policy
 - g) To Agree 3 year option on insurance policy
 - h) To agree Complaints Committee for 2020-2021
 - i) To agree timetable for Councillor vacancy notice/procedure
 - j) To agree purchase of new printer.

- 18) **Hall**
 - a) To agree to appoint a contractor to repair the Community Hall roof.
 - b) To agree to appoint a contractor to conduct Covid 19 risk assessment for hall.

19) **Updates from Swansea Council**

- a) Cllr. Lynda James
- b) Any other matters arising for discussion (any decisions required will be made at a future meeting).

20) **Correspondence**

- a) Issues raised by members of the community to Clerk and Council.

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

21) To agree home working allowance for employees.

22) To note pay award and new NALC pay scales.

23) To agree Contracts for Employees recommended by the Finance and Employment Committee



**Jan Crocker
Clerk
11 Sept 2020**