



CYNGOR CYMUNED PENNARD

PENNARD COMMUNITY COUNCIL

Clerk - Mrs Fiona Pearce
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To: MEMBERS OF PENNARD COMMUNITY COUNCIL/CYNGOR CYMUNED PENNARD

You are summoned to attend the MEETING OF PENNARD COMMUNITY COUNCIL at the **PARISH HALL (*small hall*) on Monday 12 September 2016 at 7.00 pm (Press & Public are invited to attend)**

AGENDA

1. Apologies for absence
2. Declarations of interest
3. Questions from the Public (limited to 10 minutes)
4. Minutes of the Full Council Meeting held on 13 July 2016
 - a. Accuracy and Approval
 - b. To receive update on minutes
5. Finance and Employment
 - a. To note July 31 2016 closing balances
 - b. To note payments made in August 2016
 - c. To note August 31 2016 closing balances
 - d. To approve accounts for payment in September 2016
 - e. To note quarterly monitoring and verification of bank reconciliations by Finance Chair on 22.8.16
 - f. To note legal requirement (Pensions Act 2008) for automatic enrolment of employees into workplace pension scheme – enrolment date 1 November 2016 – clerk to attend training session on 27 September at a cost of £15.00
 - g. To approve renewal of Insurance Policy at a cost of £5421.70 for period 1 October 2016 – 30 September 2017
6. Planning Committee
 - a. To approve minutes of the meeting held on 13 July 2016
 - b. To approve minutes of the meeting held on 27 July 2016
 - c. To approve minutes of the meeting held on 6 September 2016
 - d. To note appeal re. 2016/0800 – Southgate County Club - Installation of glass screening to outside seating area to a maximum height of 1.5m
 - e. To approve Clerk attendance at Planning Aid Wales planning training for clerks 31 October 2016 at a cost of £30
7. Burial Ground – To note Risk assessment safety inspection to be carried out week of 3 October 2016
8. Hall Committee
 - a. To approve minutes of the meeting held on 27 July 2016
 - b. To approve minutes of the meeting held on 6 September 2016

- c. To consider request from FoPL for free use of hall on Saturday 17 September 2016 for fundraising concert and to note request for permission for having alcohol at event
- d. To consider recommendations from Hall Committee:
 - (i) Proposal to accept the quote of £1240.82 + VAT from Wales and West for completion of all excavation and reinstatement works, and to site the new gas meter in the location nearer to the current Squiggles boiler.
 - (ii) Proposal to accept the best value quote of £335 for the internal works.
- e. To consider quotes for appointing chartered surveyor to undertake review of Squiggles lease in accordance with the terms of the lease

9. Field

- a. To approve minutes of the meeting held on 27 July 2016
- b. To approve minutes of the meeting held on 6 September 2016
- c. To consider quotes for new garage building
- d. To consider recommendation from Field Committee:
Proposal to accept quote for new roof for Pavilion for £3,756 (ex VAT) as it was the most cost effective and best value for money.

10. Correspondence

- a. Gardening Society re. hanging baskets – for information
- b. One Voice Wales – re. ‘Fly a Flag for the Commonwealth’ event 13 March 2017
www.flyaflagforthecommonwealth.co.uk
- c. Natural Resources Wales Bulletin – August 2016 – for information
www.gov.wales/environment
- d. One Voice Wales Training Schedule September – December 2016
- e. Local resident – complaint re. straying cattle

11. Report from City and County Councillor Lynda James

It is proposed that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

12. Freedom of Information Act 2000 request to ICO – for information and update

Mrs Fiona Pearce
Clerk
7 September 2016