

**MINUTES OF A MEETING OF PENNARD COMMUNITY COUNCIL HELD ON  
13 JUNE 2017 AT PENNARD COMMUNITY HALL (Small hall) at 7.15 pm**

Present: Cllr Jeff Eley – Chair, Cllr Susan Rodaway, Cllr Wes Weeks, Cllr Lynda James, Cllr Ralph Cook, Cllr Jason Thomas, Cllr Richard Killick, Cllr Jeffrey Rogers.

*In attendance: Clerk* – David Mackerras

Apologies for absence: Cllr Angela Brunt

Absent: None

Declarations of Interest: Cllr Lynda James declared an interest as Secretary, Friends of Pennard Library as a letter from the Friends was considered under correspondence.

<p><b><u>2017/95 Questions from the public</u></b></p>	<p><b><u>Action</u></b></p>
<p>Mr Jeffrey Rogers who has expressed an interest in filling a vacancy by co-option sat through the meeting. Mr Rogers’ attendance was welcomed and he was invited to indicate any previous community involvement.</p>	
<p><b><u>2017/96 Minutes of the Full Council meeting held on 15 May 2017</u></b></p>	
<p>a. It was proposed, seconded and unanimously agreed that the minutes should be approved as a true and accurate record. b. It was agreed that the British Gas account for supply of electricity to the Community hall will be checked by the Clerk working with Cllr Susan Rodaway.</p>	<p><b>Clerk/ SR</b></p>
<p><b><u>2017/97 Minutes of the Playing Field Committee held on 23 May 2017</u></b></p>	
<p>a. It was proposed, seconded and unanimously agreed that the minutes should be approved as a true and accurate record. b. The skate board ramp has been removed from the field and donated to Killay Community Council. The concrete base has been removed and replaced with top soil which has been sown with grass seed. Sowing seed instead of laying turf has saved £200. Agreement has been reached with the neighboring property to erect sheep wire fencing on top of the bank to secure the hedge and allow regeneration of the hedgerow.</p>	
<p><b><u>2017/98 Rescind the resolution made by the Playing field committee 23 May 2017 regarding repair of the hedgerow using Heras fencing panels</u></b></p>	
<p>It was proposed, seconded and agreed by majority (Cllrs Jeff Eley, Susan Rodaway, Lynda James, Jason Thomas and Wes Weeks for, and Cllr Ralph Cook against) that the resolution made by the Field committee on 23 May, that the hedgerow should be repaired using Heras fencing panels, be rescinded.</p>	
<p><b><u>2017/99 Minutes of the Burial Ground Committee held on 23 May 2017</u></b></p>	
<p>a. It was proposed, seconded and unanimously agreed that the minutes should be approved as a true and accurate record. b. Update reported under burial ground agenda item.</p>	
<p><b><u>2017/100 Finance and Employment</u></b></p>	
<p>a. It was proposed, seconded and unanimously agreed that the June schedule of payments is approved for payment with the exception of £1,180 charged by Grounds man 1 for breaking concrete, soil and seeding in connection with the removal of the skate board ramp. Further clarification of this charge will be sought and the matter discussed further at the extra-ordinary meeting to be held on Tuesday 20 May 2017. b. Closing balances for May 2017 were noted.</p>	<p><b>Clerk</b></p>

### 2017/101 Report from City Councillor Lynda James

- Cllr Lynda James passed Swansea CVS free membership invitation to PCC
- Community lunch held on 7 June was successful
- A speed gun has recently been in use on Southgate road
- The consultation relating to the pedestrian crossing is ongoing
- No update is available on the Pennard Drive development.

### 2017/102 Burial Ground

- a. Update on Memorial stones: Council Chair has received a letter from a local resident who has expressed concern over the use of hazard tape and its affect on the appearance of the Burial ground.

It was suggested that because grave owners are not responding to the need to repair Memorial stones alternative means of communication should be investigated, perhaps accessing plot owners contact details through the local knowledge of long term residents.

Clerk/JT

### 2017/103 Field

- a. It was agreed that a £150 fee be paid to Wickstead playground manufacturers to investigate the grinding noise on the Orbiter roundabout. It is understood that this fee will be refunded in the event of a build or installation fault. The Grounds man should be in attendance during the visit to observe the investigation and repair procedure. The Field committee will meet on Tuesday 20 May to set a plenary power upper limit for the Clerk to authorize repair work, if appropriate, to proceed on the day of inspection.

### 2017/104 Community Hall

- a. It was proposed, seconded and unanimously agreed that the Clerk will endeavour to identify a builder with capacity to design a modest extension to the small hall which will incorporate kitchen and toilet facilities, and also provide improved entrance accessibility for a full spectrum of hall users.

Clerk

### 2017/105 Member access to Council email account

It was agreed to continue to restrict access to the Clerk with one Member acting as a backup in the event of the Clerk's absence. However it was further agreed that some emails should be shared with Members prior to the Council meeting, at the Clerks discretion.

Clerk

### 2017/106 Correspondence

- a. National Trust Local manager agrees to meet Council. PCC suggested reply - **PCC welcomes opportunity to meet with NT. Evening site meeting proposed.**
- b. Seaside Office supplies has now agreed to waive its previously proposed £15 charge to send defective notice board back to its supplier. **The notice board has already been returned to Seaside Office supplies.**
- c. Gower AONB Partnership invitation to Annual Forum & Election of Steering Group. **Noted. Cllr Lynda James already a Member of the Partnership.**
- d. Two letters sent to Gower Commoners seeking support for the establishment of a Green path between Pennard Primary school and Green Hill Farm lane still unanswered.
- e. Friends of Pennard Library letter outlines progress and ongoing work, and requests support by donation and/or through support in raising the profile of the Library and Friends' activities. **Noted.**
- f. Expression of Interest correspondence in relation to Member vacancies have been received from two residents. **These were welcomed and one resident present at this meeting will be invited to an Extra-ordinary Full Council meeting on Tuesday 20 June at which his application will be considered.**

Clerk

Clerk

Clerk

Meeting closed at 21:27

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## Pennard Community Council

<b>June Payments</b>												
<b>Detail</b>	<b>PF</b>	<b>BG</b>	<b>CH</b>	<b>ENV</b>	<b>YOUTH</b>	<b>ADMIN</b>	<b>BANK</b>	<b>PAV</b>	<b>S137</b>	<b>SUB TOTAL</b>	<b>VAT</b>	<b>TOT</b>
EDF Pavilion Electricity	7.62									7.62	0.38	
Dwr Cymru	53.00		122.00							175.00	0.00	17
EON Hall Gas			139.17							139.17	27.83	16
British Gas Hall Electricity										0.00		
Swansea CC (Waste)	65.52		46.80							112.32	0.00	11
Swansea CC (Rates)			145.00							145.00	0.00	14
Lloyds Bank (Monthly Service Charge)							5.00			5.00	0.00	
Lloyds Bank (Safe custody)										0	0.00	
XLN						27.94				27.94	5.59	3
Vodafone						25.57				25.57	5.11	3
Employee 1						832.09				832.09	0.00	83
HMRC May						257.69				257.69		25
Admin Office expenses						42.75				42.75		4
Youth woker 1 (Leader)						280.80				280.80		28
Youth worker 2						234.00				234.00		23
Groundsman 1 (AP) - Basic	494.00	286.67								780.67		78
Groundsman 1 (AP) - Additional	1180.00	110.00								1290.00		129
Groundsman 2 (CS) - Basic	212.00									212.00		21
Groundsman 2 (CS) - Additional	58.00									58.00		5
Bay Cleaning Solutions			325.04							325.04	65.01	39
Murton Garden Services			38.75							38.75		3
Nurse & Payne		750.00								750.00		75
Tesco (May Purchase)						6.00				6.00		
Pennard Parish Hall						27.50				27.50		2
Solopress printers				46.00						46.00		4
Granwax			97.30							97.30	19.46	11
<b>TOTAL</b>	<b>2070.14</b>	<b>1146.67</b>	<b>914.06</b>	<b>46.00</b>	<b>0.00</b>	<b>1734.34</b>	<b>5.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5916.21</b>	<b>123.38</b>	<b>6039</b>

### CLOSING BALANCES 31 MAY 2017

Current A/C	2753.04		Opening Balance as at 1/4/17	80275.79	
Green Path A/C	3523.82		Add receipts	34016.25	(April – May)
Pavilion A/C	41965.30		Total	114292.04	
PCC No.4 A/C	53937.34				
			less payments	12112.54	(April - May)
Total	102179.50				
less u/p cheques	0.00				
Balance	102179.50		Balance	102179.50	

INCOME										
May Income	PF	BG	CH	ENV	Admin	Pav	Pav int	GP int	No 4 Int	VAT
	0.00	820.00	2483.46	60.00	0.00	0.00	1.67	0.14	1.62	0.00

PAYMENTS										
May Payments	PF	BG	CH	ENV	YOUTH	ADMIN	BANK	S137	PAV	VAT
	1397.50	1667.17	903.63	0.00	0.00	1465.89	12.50	0.00	0.00	314.22

<i>INCOME</i>	APRIL	30649.36	<i>PAYMENTS</i>	APRIL	6351.63
	MAY	3366.89		MAY	5760.91
	JUNE			JUNE	
	JULY			JULY	
	AUGUST			AUGUST	
	SEPTEMBER			SEPTEMBER	
	OCTOBER			OCTOBER	
	NOVEMBER			NOVEMBER	
	DECEMBER			DECEMBER	
	JANUARY			JANUARY	

	FEBRUARY			FEBRUARY	
	MARCH			MARCH	
<b>TOTAL</b>		<b>34016.25</b>	<b>TOTAL</b>		<b>12112.54</b>

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