

**MINUTES OF A MEETING OF PENNARD COMMUNITY COUNCIL HELD ON
15 MAY 2017 AT PENNARD PARISH HALL (Small hall) at 7.45 pm**

Present: Cllr Jeff Eley – Chair, Cllr Susan Rodaway, Cllr Wes Weeks, Cllr Lynda James, Cllr Ralph Cook,
Cllr Angela Brunt

In attendance: Clerk – David Mackerras

Apologies for absence: Cllr Richard Killick, Cllr Jason Thomas

Absent: None

Declarations of Interest: Cllr Angela Brunt declared an interest as a Produce Market stall holder in item 2017/93.

<u>2017/86 Questions from the public</u>	<u>Action</u>
No members of the public were present.	
<u>2017/87 Minutes of the Full Council meeting held on 15 March 2017</u>	
<ul style="list-style-type: none"> a. It was proposed by Cllr Wes Weeks, seconded by Cllr Susan Rodaway and unanimously agreed that the minutes should be approved as a true and accurate record. b. The British Gas account must be reconciled, and every effort should be made to ensure that the utility supplies to the Community hall and Squiggles nursery should be completely separate . 	Clerk
<u>2017/88 Finance and Employment</u>	
<ul style="list-style-type: none"> a. It was proposed by Cllr Susan Rodaway, seconded by Cllr Lynda James and unanimously agreed that all items on the May payment schedule be approved. b. Closing balances for April were noted c. It was proposed by Cllr Susan Rodaway, seconded by Cllr Wes Weeks and unanimously agreed that a recommendation from the Finance and Employment committee to implement model Financial Standing orders in place of the current Financial Standing orders be accepted. 	Clerk
<u>2017/89 Report from City Council Member for Pennard, Cllr Lynda James</u>	
<ul style="list-style-type: none"> a. Parish hall committee are concerned that although there are CCTV signs in the Burial Ground car park there are no cameras. Members of Council are content that the signs act as a deterrent. Burial ground committee will consider position at next meeting. b. Grass verge between Community hall and first cottage should be cut this month. c. Community lunch arranged for Wednesday 7 June. 30 places are available. Entertainment provided. 	Clerk
<u>2017/90 Burial Ground</u>	
A number of unstable Memorial stones have been identified during the recent Risk Assessment. These grave plots have been clearly identified with hazard tapes. A BG committee meeting has been called for 23 May to meet at 6:30pm at the Burial Ground and 7:00pm at the Parish hall.	Clerk
<u>2017/91 Playing Field</u>	
<ul style="list-style-type: none"> a. Wickstead playground equipment to be further contacted regarding a warranty repair to the Orbiter roundabout. b. It was reported that the Council has received sealed tenders to remove skate board ramp as it is unsafe at present. Cllr Susan Rodaway felt that it was counter productive to remove the facility. There is also an issue regarding damage to the hedgerow behind the ramp. A Field committee meeting was called for 23 May to discuss these issues: 	Clerk
	Clerk

- Repairs to hedgerow and cost
- To consider the future of the skate board ramp
- To receive an update on the fault in the Orbiter roundabout

2017/92 Community Hall

Clerk

- General update – A recent working group looked at outside/inside repairs and has produced a list of minor repairs including an electric meter cover.
- The working group also recently met with Mr Will Smith to hear his ideas regarding the extension. The hall committee is still looking for a suitable design consultant, but enquiries will also be made with local builders.
- A key safe has now been fitted adjacent to the front door. The combination will be changed monthly.
- Pennard Garden society was granted free use of the hall to stage its show on 11/12 August 2017.

2017/93 Environment

- Proposed by Cllr Susan Rodaway, seconded by Cllr Wes Weeks and unanimously agreed, subject to a more equitable sharing of jobs, that the Produce market will continue until December 2017.

At this point it was proposed, seconded and unanimously agreed that Standing Order 3w be suspended to allow the agenda to be completed.

- General update:
Director of Park run is supporting the Community Council by helping with the route, considering Health & Safety issues and Risk Assessment etc.
The Vocalise programme is currently seeking to recruit a member of staff.
There is currently no progress with the Walking group

2017/94 Correspondence

Clerk

- Gower Community Tourism Ambassador project seeking to establish a team of volunteer Community Tourism Ambassadors. Noted.
- One Voice Wales Code of Conduct training is available on 6 July at Llanelli. 6 places at £40 will be reserved.

Meeting closed at 22:00

APRIL 2017 PAYMENTS													
DETAIL	PF	BG	CH	ENV	YOUTH	ADMIN	BANK	PAV	S137	SUB TOTAL	VAT	TOTAL	CHQ/BACS/DD
EDF Pavilion Electricity	7.62									7.62	0.38	8.00	DD
Dwr Cymru	53.00		122.00							175.00	0.00	175.00	DD
EON Hall Gas			111.67							111.67	22.33	134.00	DD
British Gas			1625.44							1625.44	325.08	1950.52	DD
CC Swansea (Waste)	0.00		0.00							0.00	0.00	0.00	DD
CC Swansea (Rates)			142.10							142.10	0.00	142.10	DD
Lloyds Bank (monthly service charge)							5.00			5.00	0.00	5.00	DD
XLN						25.99				25.99	5.20	31.19	DD
Vodafone						22.75				22.75	4.55	27.30	DD
Employee 1						832.09				832.09	0.00	832.09	DD
HMRC Mar						257.69				257.69	0.00	257.69	Payroll
Admin/Office expenses Employee 1						128.36				128.36	3.08	131.44	Payroll
Youth worker 1						280.80				280.80	0.00	280.80	Payroll
Youth worker 2						234.00				234.00	0.00	234.00	i/n
Pennard Parish Hall						0.00				0.00	0.00	0.00	i/n
Groundsman 1 (AP)	495.00	286.67								781.67	0.00	781.67	i/n
Groundsman 2 (CS)	237.00									237.00	0.00	237.00	i/n
Jonathan Evans - handyman			95.00							95.00	0.00	95.00	i/n
Bay Cleaning Solutions Ltd			365.67							365.67	73.13	438.80	i/n
Murton Property Services			38.75							38.75	0.00	38.75	i/n
One Voice Wales - Membership						366.00				366.00	0.00	366.00	i/n
Excel-sior design & print						20.00				20.00	0.00	20.00	i/n
Nurse & Payne – BOR Doreen Thorpe		125.00								125.00	0.00	125.00	i/n
TOTAL	792.62	411.67	2500.63	0.00	0.00	2167.68	5.00	0.00	0.00	5877.60	433.75	6311.35	

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