

**MINUTES OF A MEETING OF PENNARD COMMUNITY COUNCIL HELD ON
16 FEBRUARY 2017 AT PENNARD COMMUNITY HALL (Small hall) at 7.00 pm**

Present: Cllr Jeff Eley – Chair, Cllr Susan Rodaway, Cllr Wes Weeks, Cllr Ralph Cook, Cllr Arthur Rogers, Cllr Jason Thomas, Cllr Lynda James, Cllr Andrew Thomas, Cllr Ashley Wakeling

In attendance: Clerk – David Mackerras
RFO – Bianca Clayfield

Apologies for absence: Cllr Margaret Smith, Cllr Cllr Catherine Bryden-Smith

Absent: None

Declarations of Interest: None.

<u>2017/12 Questions from the public</u>	<u>Action</u>
<p>A question on the Audio vision equipment was raised – when will this be installed? The member of public offered a volunteer, an electronic engineer, to assist with the installation. A commitment was extended that the installation will be investigated and a plan formulated to arrange installation. A member of the public, Mr Richard Killick expressed an interest in filling a Casual Vacancy. Agenda item No 11 regarding Casual Vacancies was brought forward by unanimous agreement and it was Proposed by Cllr Susan Rodaway, seconded by Cllr Jason Thomas and unanimously agreed that the candidate be co-opted to fill the vacancy.</p>	<p>LJ/ Clerk</p>
<p><u>2017/13 Minutes of Full Council held on 16 January 2016</u> Minutes of Full Council meeting held on 16 January 2016 were accepted as a true record following alteration – minute ref 2017/5 ‘Mrs’ Hugh Blackwood changed to ‘Mr’; Proposed by Cllr Ralph Cook, Seconded by Cllr Susan Rodaway and unanimously agreed. Update on minute ref 2017/9 – Community Engagement project ‘Vocal Eyes’ has been submitted</p>	
<p><u>2017/14 Minutes of Planning meeting held on 22 December 2016</u> Minutes of Planning meeting held on 22 December 2016 – it was proposed by Cllr Ralph Cook, Seconded by Cllr Susan Rodaway and unanimously agreed that the minutes were a true and correct record. <i>Cllr Ashley Wakeling left the meeting now at 7:30pm.</i></p>	
<p><u>2017/15 Minutes of Planning meeting held on 16 January 2017</u> Minutes of Planning meeting held on 16 January 2017 – proposed by Cllr Arthur Rogers, seconded by Cllr Jason Thomas and unanimously agreed that the minutes were a true and correct record</p>	
<p><u>2017/16 Minutes of Planning meeting held on 7 February 2017</u> Minutes of Planning meeting held on 7 February 2017 – proposed by Cllr Ralph Cook, seconded by Cllr Susan Rodaway and unanimously agreed that the minutes were a true and correct record</p>	<p>BC</p>
<p><u>2017/17 Finance and Employment</u></p> <ol style="list-style-type: none"> a. Members were unable to approve payments that were due in February 2017 as the schedule was incomplete b. Members noted Closing balances for December 2016 c. Members were unable to note Closing balances for January 2016 as the schedule was incomplete <p>Schedules should be completed as soon as possible so that supplier payments may be made. It was proposed by Cllr Susan Rodaway, seconded by Cllr Arthur Rogers and carried by a majority that an extraordinary Full Council meeting to consider the completed schedules and</p>	

review financial standing orders was called for 23 February 2017 at 7.30pm.

2017/18 Burial Ground

a. It was noted that Risk Assessment notices have been prepared to alert members of the public that gravestones will be tested for stability during April 2017

b. Update on new and damaged trees

New trees have been planted and one is not quite straight.

Some graves have sunk a few rows up from recent burials. A number of grave owners from the previous audit have still to be traced. Most damaged grave stones are found at the back of the cemetery. It was considered that difficult to trace owners may be found by researching family connections on line.

**Clerk/
AP**

2017/19 Field

a. Playground maintenance update

The roundabout continues to make grinding noises which may be an indication that the bearings have failed. The equipment is out of warranty. Wickstead will look at it but will charge £150 to report. The equipment is not in a dangerous condition. Wickstead to be contacted. Equipment was installed October 2015.

Clerk

2017/20 Casual vacancies

This matter was dealt with during ‘questions from the public’

2017/21 Newsletter

a. Proposed by Cllr Jeff Eley, seconded by Cllr Arthur Rogers and passed by a majority that Pennard Community Council should produce a Pennard CC information sheet.

b. Proposed by Cllr Wes Weeks, seconded by Jason Thomas and approved by majority vote that PCC may spend up to £100 to produce and deliver the newsletter.

**SR/
Clerk**

The newsletter should be hand delivered by mid March and must adhere to purdah rules.

2017/22 Roaming cattle

a. Update

It was reported that a golfer was seriously attacked by a beast whilst playing on the golf course. 2016 has been unprecedented in damage and inconvenience caused by cattle roaming through the community.

b. Proposed by Cllr Jeff Eley, seconded by Cllr Jason Thomas that information on a sheet should be prepared and circulated to residents containing contact details to pass on complaints to address the roaming cattle nuisance.

This proposal was amended and proposed by Cllr Arthur Rogers and Cllr Susan Roadaway and passed by majority that Pennard CC should make contact details available to residents of Pennard ward. The original proposal was withdrawn.

It was subsequently proposed by Cllr Wes Weeks, seconded by Cllr Susan Rodaway and approved by majority that Pennard Community Council should put contact details on social media with a standard letter for residents of Pennard ward to use to make complaints about Roaming cattle incidents.

2017/23 One Voice Wales Local Government training

It was proposed by Cllr Andrew Thomas, seconded by Wes Weeks and approved by majority that training should be deferred to the next Council.

Clerk

2017/24 To consider holding an event to commemorate the end of the First World War

This matter was deferred

2017/25 Correspondence

- a. Email from Kew Gardens Outreach program – Looking for young people to raise awareness about the importance of UK native wild flowers and plants. Forward to Youth club and Gardening club.
- b. Email from Welsh Government about reform of School Governance. Noted.
- c. Information provided by Swansea Carers Centre on a variety of issues. Noted.
- d. Email from Welsh Water requesting a presentation slot in April Council meeting regarding work scheduled on the waste water network in the Southgate area. Allow 10-15 minutes on April agenda.
- e. Email from Rhossili Ranger, National Trust to thank PCC for use of playing field. Request for use again on 6th December. Forward to Peter Brookes, Vicar, to avoid clash with their event.

Clerk

Clerk

Clerk

Clerk

2017/26 Report from City and County member, Cllr Lynda James

Grass cutting was carried out by the Community Council along roadside verges adjacent to Highway farm and Cottage including work on brambles and bracken around lamp posts.

Pot holes at Eastcliff and outside schools are to be filled.

Hand held speed guns will be available for use by trained members of Community groups. Speed offenders detected with these guns will be sent a letter of caution

Clerk

It was proposed, seconded and unanimously agreed that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
