

**MINUTES OF A MEETING OF Hall Committee of PENNARD COMMUNITY COUNCIL HELD ON
29 JUNE 2017 AT PENNARD COMMUNITY HALL (Small hall) at 7.20 pm**

Present: Cllr Lynda James (chair), Cllr Susan Rodaway, Cllr Jeff Eley, Cllr Wes Weeks, Cllr Ralph Cook, Cllr Charlotte Toft, Cllr Richard Killick, Cllr Angela Brunt, Cllr Mark Smith, Cllr Jason Thomas, Cllr Jeffrey Rogers

Clerk: Mr David Mackerras

Apologies: None

Absent: None

Declarations of Interest: None.

	<u>Action</u>
<p>1. <u>Gas meter replacement</u> A Gas meter is being fitted at Squiggles Nursery in order to measure the separated gas supply to the Nursery building. Council has been advised by Wales and West gas infrastructure business that the Gas meter used at the Community hall should be replaced. It is quite old and still measures gas consumed in Cubic feet. It was agreed that the meter should be replaced as soon as possible. It was also noted that no Carbon monoxide meter is present in the hall.</p>	Clerk
<p>2. <u>Update on hall repairs</u> It was noted that all minor hall repairs, including a meter protection cover in the cleaner's cupboard, have now been completed. It is understood that the total cost will not exceed £140.</p>	
<p>3. <u>Hedge between school and hall car park</u> It was noted that the hedge is in an untidy state with bramble growth protruding. Enquiries at the school have confirmed that they would like to retain the hedge as it affords privacy to the school grounds. It was agreed to retain the hedge and to cut back the bramble growth.</p>	JE
<p>4. <u>Small hall Extension plans</u> The extension must provide direct access to toilet and basic kitchen facilities without the need to enter the main hall. It should also provide additional storage facilities. An exploratory discussion has been held with Mr Chris Randle who has the necessary expertise to draw plans for the extension and has provided an early indication of his costs. A second quotation is also available. Full Council should decide on the appropriate appointment to undertake the planning work and the matter will be added to the July meeting Agenda. It was agreed that a working group of six members to lead the project and liaise with the planners will comprise Cllr Jason Thomas, Cllr Richard Killick, Cllr Mark Smith, Cllr Angela Brunt, Cllr Lynda James and Cllr Charlotte Toft. This working group should be recommended to Full Council for ratification.</p> <p align="center">*****</p> <p><i>The meeting closed at 8.15 pm.</i></p>	JE/ Clerk