

**FINAL MINUTES OF THE MEETING OF PENNARD FINANCE AND EMPLOYMENT COMMITTEE HELD  
ON 10<sup>th</sup> DECEMBER 2021 AT 4.38pm VIA ZOOM**

**Present:** Cllr Jeff Rogers (Chair) Cllr Susan Rodaway SER, Cllr Arthur Rogers AR, Cllr Lynda James LJ, Cllr Ralph Cook RC, Clerk

**Apologies:** Cllr Darren Hickery, Cllr Malcolm Sims, Cllr Wes Weeks

**Apologies for Lateness:** Cllr Susan Rodaway

**Declarations of Interest:** None

**1. To discuss and agree Ground Maintenance Tender for recommendation to Full Council**

The Tender letter for the three-year Ground Maintenance Contract was discussed and amended ready for sending out. The closing date will be the 11<sup>th</sup> January 2022 with the successful company being chosen at the January meeting of Full Council.

**Proposed by LJ seconded by AR agreed by all**

**2. To discuss and agree the draft Admin budget for 2022-2023**

The Admin budget was discussed line by line and the figures entered into the Budget spreadsheet. It was agreed that the Clerks CiLCA training would be postponed to 2023-2024 due to the possible time constraints in an election year.

**Proposed by LJ seconded by RC agreed by all**

The Hall Budget was amended to include a line for the Hygge

**Proposed by LJ seconded by AR agreed by all**

Cllr Susan Rodaway joined the meeting at 5.41pm

**3. To discuss and agree the draft Covid budget for 2022-2023**

The Covid budget was discussed and entered into the Budget Spreadsheet

**Proposed by LJ seconded by RC agreed by all with 1 abstention SER**

**4. To agree to make provision for future Burial Ground Development for recommendation to Full Council**

Cllr Jeff Rogers explained the background to this and it was proposed to recommend the provision to Full Council

**Proposed by AR seconded by SER agreed by all with 1 abstention LJ**

**5. To discuss and agree the draft Budget for recommendation to Full Council**

The Budget figures and the resulting Precept was looked at agreed for recommendation to Full Council

**Proposed RC seconded AR agreed by all**

**Meeting closed at 5.55pm**