



CYNGOR CYMUNED PENNARD PENNARD COMMUNITY COUNCIL

Clerk – Mrs. Jan Crocker
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To: MEMBERS OF PENNARD COMMUNITY COUNCIL/CYNGOR CYMUNED PENNARD

Members are summoned to attend a meeting OF PENNARD COMMUNITY COUNCIL VIA ZOOM on 10th June at 7.00pm. (Press & Public are invited to attend via Zoom contact Clerk for passcode)

Under the Public Bodies (Admission to Meetings) Act 1960 (S.1 (7) filming and recording of meetings by the press and the public is not permitted.

Join Zoom Meeting

<https://us02web.zoom.us/j/83015717818>

AGENDA

Apologies for absence

Declarations of interest

All votes will be named votes

Questions from the Public relating to items on this agenda (limited to 10 minutes)

1 minute silence for ex councillor Betty White

1) Minutes of the Annual Meeting held on 12th May 2021

Accuracy and approval

2) Minutes of the Full Council Meeting held on 18th May 2021

Accuracy and approval

3) Minutes of the Planning Committee Meeting held on 20th May 2021

Accuracy and approval

4) Minutes of the Extraordinary Full Council Meeting held on 20th May 2021

Accuracy and approval

5) Minutes of the Hall Committee Full Meeting held on 25th May 2021

Accuracy and approval

6) Minutes of the Planning Committee Meeting held on 1st June 2021

Accuracy and approval

7) Minutes of the Covid 19 Sub Committee Meeting held on 3rd June 2021

Ratification

Accuracy and approval

8) Finance and Employment

- a) To approve payments for Jun 2021
- b) To note closing balances May 2021
- c) To agree Q4 figures for 2020-2021
- d) To Note Internal Auditors Report
- e) To agree Annual Return
- f) To agree mobile payments for Employee phone.

9) Admin

- a) Update on PEFTA Scheme
- b) To agree attendance at the Planning Aid Wales/One Voice Wales online event on the 23rd of June
- c) To discuss Vice Chair positions
- d) To discuss Councillor training.
- e) To discuss and agree to invite to members of the community to apply to become co-opted members of the public on our various committees.

10) Burial Ground

- a) Update on Burial Ground matters
- b) To agree to obtain quotes for memorial repairs

11) Field

- a) Update on Field matters.
- b) Agree contractor for Path by toddler area
- c) To agree the purchase of a plaque for the Toddler Area
- d) To discuss Cricket Team request regarding Grass Cutting
- e) To discuss and agree solution to gaps in hedge at bottom of field.

12) Environment

- a) Update on Environment matters
- b) Community Garden update
- c) To agree to continue to provide recycling bags in the community

13) Hall

- a) Update on Hall Matters
- b) To Agree opening date for the Community Hall
- c) To agree purchase of new floor cleaner
- d) To agree recommendation from Hall committee for hall hire fee rate increase.
- e) To agree recommendation from Hall committee on cleaning options

14) Covid

- a) Update from Covid Meeting
- b) To agree process for National Survey of Volunteers dissemination.

15) Updates from Swansea Council

- a) Cllr. Lynda James
- b) Any other matters arising for discussion (any decisions required will be made at a future meeting).
- c) Vaccine/Covid update.

16) Correspondence

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

- 17)** To agree final salary payment for employee including holiday pay.
- 18)** To discuss and agree employee salary



**Jan Crocker
Clerk
4 June 2021**