



CYNGOR CYMUNED PENNARD PENNARD COMMUNITY COUNCIL

Clerk – Mrs. Jan Crocker
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To: MEMBERS OF PENNARD COMMUNITY COUNCIL/CYNGOR CYMUNED PENNARD

Members are summoned to attend a meeting OF PENNARD COMMUNITY COUNCIL VIA ZOOM on Monday 12th July at 7.00pm. (Press & Public are invited to attend via Zoom contact Clerk for passcode)

Under the Public Bodies (Admission to Meetings) Act 1960 (S.1 (7) filming and recording of meetings by the press and the public is not permitted.

Join Zoom Meeting

<https://us02web.zoom.us/j/88577710067>

AGENDA

Apologies for absence

Declarations of interest

All votes will be named votes

Questions from the Public relating to items on this agenda (limited to 10 minutes)

- 1) Minutes of the Hall Meeting held on 8th June 2021**
Accuracy and approval
- 2) Minutes of the Full Council Meeting held on 10th June 2021**
Accuracy and approval
- 3) Minutes of the Finance & Employment Committee Meeting held on 15th June 2021**
Accuracy and approval
- 4) Minutes of the Planning Committee Meeting held on 16th June 2021**
- 5) Accuracy and approval**
- 6) Minutes of the Extraordinary Full Council Meeting held on 22nd June 2021**
Accuracy and approval
- 7) Minutes of the Hall Committee Full Meeting held on 29th June 2021**
Accuracy and approval
- 8) Minutes of the Field Committee Meeting held on 29th June 2021**
Accuracy and approval
- 9) Minutes of the Environment Committee Meeting held on 29th June 2021**
Accuracy and approval
- 10) Minutes of the Finance & Employment Committee Meeting held on 7th July 2021**
Accuracy and approval

11) Finance and Employment

- a) To approve payments for Jul 2021
- b) To note closing balances Jun 2021
- c) To agree Q1 figures for 2021-2022 as recommended by the Finance and Employment committee
- d) To agree to amend the Hall Capital Budget line from Hall Extension to Hall Extension/Renovation as recommended by the Finance and Employment committee

12) Admin

- a) Update on PEFTA Scheme

13) Burial Ground

- a) Update on Burial Ground matters
- b) To discuss and agree quote for memorial repairs.

14) Field

- a) Update on Field matters.
- b) Update and discuss Play Equipment Scheme with Swansea Council
- c) To agree Field committee recommendation to install a cinder path round the toddler area
- d) To agree Field committee recommendation to conduct repairs to the cinder path which runs behind the garage.
- e) To agree to “vire” the cost of the cinder paths to the general repairs and maintenance Budget line.
- f) To agree Field committee recommendation to conducts repairs to the boules court at the same time as the other cinder work
- g) To agree the formation of a Field working group to oversee grass cutting discussions with users and contractor in preparation for the new tender.
- h) To discuss and agree to provide CPR and Defibrillator training to field users, Councillors and Council employees as recommended by the Field Committee

15) Environment

- a) Update on Environment matters
- b) To discuss recommendation from Environment Committee regarding the Council URL address.
 - i) To discuss and agree amendment to the recommendation from Environment Committee regarding the Council URL address.
- c) To agree Councillor email addresses in line with new URL.
- d) To agree contractor for the production of the new website.
- e) To agree Environment Committee recommendation to move the Council Reserve Savings Accounts to the Nationwide Building Society in line with our Climate Emergency Plan.

16) Hall

- a) Update on Hall Matters
- b) To discuss and agree Hall Electricity Contract.
- c) To agree recommendation from Hall committee regarding the appointment of an Architect for the Hall Renovation work.

17) Covid

- a) Update from Covid Meeting

18) Updates from Swansea Council

- a) Cllr. Lynda James
- b) Any other matters arising for discussion (any decisions required will be made at a future meeting).
- c) Vaccine/Covid update.

19) Correspondence

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

20) To approve payment of Employee overtime as recommended by the Finance and Employment Committee

21) To discuss and agree temporary extra hours to cover training period



**Jan Crocker
Clerk
6 July 2021**