



CYNGOR CYMUNED PENNARD PENNARD COMMUNITY COUNCIL

Clerk – Mrs. Jan Crocker
2 Anderson Lane, Southgate, Swansea, SA3 2BX
Tel 07825 225567 or 01792 293924
email: pennardcommunitycouncil@gmail.com
www.pennardcc.org.uk

To: MEMBERS OF PENNARD COMMUNITY COUNCIL/CYNGOR CYMUNED PENNARD

Members are summoned to attend a meeting OF PENNARD COMMUNITY COUNCIL VIA ZOOM on 13th April at 7.00pm. (Press & Public are invited to attend via Zoom contact Clerk for passcode)

Under the Public Bodies (Admission to Meetings) Act 1960 (S.1 (7) filming and recording of meetings by the press and the public is not permitted.

Join Zoom Meeting

<https://us02web.zoom.us/j/85936061586>

AGENDA

Apologies for absence

Declarations of interest

All votes will be named votes

Questions from the Public relating to items on this agenda (limited to 10 minutes)

- 1) Minutes of the Full Council Meeting held on 15th Mar 2021**
Accuracy and approval
- 2) Minutes of the Covid 19 Sub Committee Meeting held on 22nd Mar 2021**
 - a. For ratification
 - b. Accuracy and approval
- 3) Minutes of the Planning Committee Meeting held on 24th Mar 2021**
Accuracy and approval
- 4) Minutes of the Field Committee Meeting held on 29th Mar 2021**
Accuracy and approval
- 5) Minutes of the Finance and Employment Committee Meeting held on 29th Mar 2021**
Accuracy and approval
- 6) Minutes of the Covid 19 Sub Committee Meeting held on 1st Apr 2021**
 - c. For ratification
 - d. Accuracy and approval

7) Finance and Employment

- a) To approve payments for Apr 2021
- b) To note closing balances Mar 2021
- c) To note receipt of Audit documentation for 2020-21
- d) Update of the new audit process
- e) To agree to appoint internal auditor
- f) To agree audit time table
- g) To agree to change the Bank Mandate
- h) To give notice to amend Standing Orders at AGM
- i) To note funds movement between Budget headings in 2020-21 finances
- j) To note amounts to be “ring fenced” from 2020-21 budget

8) Admin

- a) Update on Volunteer Voice project
- b) Update on PEFTA Scheme
- c) Update on Youth Project
- d) To agree attendance at joint OVW/SLCC conference in May

9) Burial Ground

- a) Update on Burial Ground matters
- b) To discuss recent inspection and agree actions

10) Field

- a) Update on Field matters.
- b) To discuss Pennard FC request for goal storage
- c) To agree field use timetable
- d) Update regarding Playground equipment bid
- e) To agree purchase of Basketball back board and hoop
- f) To agree options for path around toddler area

11) Environment

- a) Update on Environment matters
- b) Community Garden update

12) Hall

- a) Update on Hall Matters
- b) To agree procedures for election use

13) Covid

- a) Update from Covid Meeting

14) Updates from Swansea Council

- a) Cllr. Lynda James
- b) Any other matters arising for discussion (any decisions required will be made at a future meeting).
- c) Vaccine/Covid update.

15) Correspondence

A handwritten signature in black ink, appearing to read 'Jan Crocker', with a stylized flourish at the end.

Jan Crocker
Clerk
8 March 2021