



CYNGOR CYMUNED PENNARD PENNARD COMMUNITY COUNCIL

Clerk – Mrs. Jan Crocker
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To: MEMBERS OF PENNARD COMMUNITY COUNCIL/CYNGOR CYMUNED PENNARD

Members are summoned to attend a meeting OF PENNARD COMMUNITY COUNCIL VIA ZOOM on Wednesday 12th January at 7.00pm. (Press & Public are invited to attend via Zoom contact Clerk for passcode)

**Under the Public Bodies (Admission to Meetings) Act 1960 (S.1 (7) filming and recording of meetings by the press and the public is not permitted.
Join Zoom Meeting**

<https://us02web.zoom.us/j/87233335372>

AGENDA

Apologies for absence

Dispensations

Declarations of interest

All votes will be named votes

Questions from the Public relating to items on this agenda (limited to 10 minutes)

Swansea Council Report from Cllr Lynda James

a) Questions from Councillors (Limited to 10 Minutes)

1) Minutes of the Full Council Meeting held on 14th December 2021

Accuracy and approval

2) Minutes of the Planning Committee Meeting held on 15th December 2021

Accuracy and approval

3) Minutes of the Planning Committee Meeting held on 5th January 2021

Accuracy and approval

4) Minutes of the Hall Committee Meeting held on 5th January 2021

Accuracy and approval

5) Finance and Employment

a) To approve payments for Jan 2022

b) To note closing balances Dec 2021

c) To receive Ground Maintenance Tenders

d) To agree successful Contractor for the Ground Maintenance Contract 2022-2025

e) To receive Cleaning Tender recommendation from Hall Committee

f) To agree successful Contractor for the Cleaning Tender Contract 2022-2023

g) To agree contract amounts entered into the Draft Budgeting spreadsheet.

h) To agree date for Extraordinary Meeting to finalise the 2022-2023 Budget and Precept.

- 6) Admin**
a) Update from PEFTA Scheme
b) To agree further dispensation of absence in accordance with Section 85 of the Local Government Act 1972.
c) To agree process for declarations of interest for 2021 prior to publication on Web site.
d) To agree process for receiving declarations of interest going forward.
e) To accept Code of Conduct Policy for Employees
f) To note election timetable
g) To discuss and agree an action plan where a proposal overlaps committees.
h) To note progress of Governance Tool Kit testing.

- 7) Burial Ground**
a) Update on Burial Ground matters.

- 8) Field**
a) Update on Field matters

- 9) Environment**
a) Update on Environment matters

- 10) Hall**
a) Update on Hall Matters
b) To receive recommendation from Hall Committee regarding plans submitted by Squiggles Nursery

- 11) Covid**
a) Update from Covid Meeting
b) To agree procedure/policy for issuing Tempo Time Credits
c) To discuss and agree the purchase of CO2 Monitors for the Hall.
d) To discuss and agree the need for air purifiers for the Hall.

- 12) Correspondence**
Issues raised by members of the community to Clerk and Council.



Jan Crocker
Clerk
6 Jan 2022