



## CYNGOR CYMUNED PENNARD PENNARD COMMUNITY COUNCIL

Clerk – Mrs. Jan Crocker  
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### **KEY POINTS FROM THE MEETING OF PENNARD COMMUNITY COUNCIL VIA ZOOM on Tuesday 14<sup>th</sup> December at 7.00pm. (Press & Public were invited to attend via Zoom)**

**Present :** Cllr Ralph Cook RC (Chair) Cllr Malcolm Sims MS, Cllr Lynda James LJ, Cllr Arthur Rogers AR, Cllr Jeff Rogers JR, Cllr Sally Rogers SR, Cllr Wes Weeks WW, Cllr Jean Marnell JM, Cllr Susan Rodaway SER, Clerk and Admin Assistant

**Apologies for absence:** Cllr Keith Arkins due to sickness, Cllr Darren Hickery due to work commitments, Cllr Rachel Carter due to sickness and Cllr Angela M Brunt due to sickness. Council resolved to accept the apologies from the above Cllrs,

**Proposed by JM seconded by MS agreed by all**

**Dispensations:** Cllr Emma Roberts due to ill health

**Declarations of interest: None**

**All votes will be named votes**

**Questions from the Public relating to items on this agenda (limited to 10 minutes): None**

**1) Minutes of the Full Council Meeting held on 11<sup>th</sup> November 2021**

Accuracy and approval

**Proposed by JM seconded by WW agreed by all**

**2) Minutes of the Planning Committee Meeting held on 30<sup>th</sup> November 2021**

Accuracy and approval

**Proposed by AR seconded by SER agreed by all**

**3) Minutes of the Covid 19 Sub Committee held on the 30<sup>th</sup> November 2021**

**Amendment suggested**

**Proposed by JM seconded by LJ agreed by all with 1 abstention WW**

Ratification

**Proposed by SER seconded by JM agreed by all with 3 abstentions JR SR WW**

Proposed by

Accuracy and approval

**Proposed by JM seconded by RC agreed by all with 3 abstentions JR SR WW**

**4) Minutes of the Burial Ground Committee Meeting held on 2<sup>nd</sup> December 2021**

Accuracy and approval

**Proposed by JR seconded by JM agreed by all with 2 abstentions WW and LJ**

**5) Minutes of the Field Committee Meeting held on 2<sup>nd</sup> December 2021**

Accuracy and approval

**Proposed by MS seconded by SER agreed by all with 3 abstentions JM LJ WW**

**6) Minutes of the Environment Committee Meeting held on 6<sup>th</sup> December 2021**

Accuracy and approval

**Proposed by SR seconded by JM agreed by all with 4 abstentions JR, MS,WW,LJ**

**7) Minutes of the Finance and Employment Meeting held on 10<sup>th</sup> December 2021**

Accuracy and approval

With spelling correction

**Proposed by LJ seconded by RC agreed by all**

**8) Finance and Employment**

a) To approve payments for Dec 2021

**Proposed by JR seconded by LJ agreed by all**

b) To note closing balances Nov 2021

**Noted**

c) To agree and accept s137 limitation for 2022-2023

**Proposed by JR seconded by LJ agreed by all**

d) To agree to make provision for future Burial Ground Development as recommended by Finance and Employment Committee.

**Proposed by JR seconded by RC agreed by all with 1 against LJ**

e) To agree Draft Budget for 2022-2023 as recommended by the Finance and Employment Committee.

**Amended to note**

**Proposed RC seconded by SER agreed by all**

**Noted**

f) To note update regarding Smart Pension Employer Charge and agree future action.

Proposed that the meeting go into camera

**Proposed by SER seconded by AR agreed by all**

Clerk and Admin Assistant left the meeting 7.50

Clerk and Admin Assistant left the meeting 7.56

**9) Admin**

a) Update from PEFTA Scheme

b) To agree adoption of the amended version of the model informal resolution protocol

**Proposed by JR seconded by JM agreed by all**

c) To note change regarding the recording of apologies on minutes.

**Noted**

d) To agree Ground maintenance Tender and schedule as recommended by the Finance and Employment Committee

Amend to noted

**Proposed SER seconded by JR agreed by all**

**Noted**

**10) Burial Ground**

a) Update on Burial Ground matters.

b) Note Grant of rights for grave 411 and Garden of Remembrance Plot C27

**Noted**

**11) Field**

a) Update on Field matters

b) Update regarding cinder paths and Matta

**12) Environment**

a) Update on Environment matters

b) To agree to ring fence Participatory Budget till next financial year.

**agreed**

c) To discuss and agree action regarding Swansea Airport Stakeholders' Alliance letter

**No action at this time**

**13) Hall**

- a) Update on Hall Matters
- b) To agree the Cleaning Tender letter and Schedule as recommended by the Hall Committee.

**Deferred to January Meeting**

**14) Covid**

- a) Update from Covid Meeting
- b) To discuss and agree the purchase of CO2 Monitors for the Hall.

**Deferred to January Covid Meeting**

**15) Updates from Swansea Council**

- a) Cllr. Lynda James
- b) Update on Traffic calming measures
- c) Any other matters arising for discussion (any decisions required will be made at a future meeting).

**16) Correspondence**

Issues raised by members of the community to Clerk and Council.

**Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**

**Proposed by AR seconded by SER agreed by all**

**Clerk and Admin Assistant left the room at 9.10**

- 17) To agree to amend the resolution regarding the change to Employee's Hours.**

**Discussed and motion not put forward**

**Meeting closed at 9.15**

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