

KEY POINTS FROM THE MEETING OF PENNARD COMMUNITY COUNCIL HELD ON 12th July 2021 VIA ZOOM AT 7.05 PM

Present: Cllr Ralph Cook RC (Chair) Cllr Susan Rodaway SER, Cllr Lynda James LJ, Cllr Malcolm Sims MS, Cllr Arthur Rogers AR, Cllr Darran Hickery DH, Cllr Keith Atkins KA, Cllr Jeff Rogers JR, Cllr Sally Rogers SR, Clerk, 1 Member of the Public

Under the Public Bodies (Admission to Meetings) Act 1960 (S.1 (7) filming and recording of meetings by the press and the public is not permitted.

Apologies for Absence: Cllr Angela M Brunt, Cllr Rachel Carter, Cllr Emma Roberts, Cllr Wes Weeks, Cllr Jean Marnell.

Declaration of Interest: Cllr Cook declared an interest at point 2021/152e

All votes will be named votes

1) 2021/139 Minutes of the Hall Meeting held on 8th June 2021

Accuracy and approval

Proposed by LJ Seconded by KA agreed by all who were present

2) 2021/140 Minutes of the Full Council Meeting held on 10th June 2021

Accuracy and approval

Proposed by RC Seconded by LJ agreed by all who were present

3) 2021/141 Minutes of the Finance & Employment Committee Meeting held on 15th June 2021

An amendment was proposed

Proposed by SER seconded by DH agreed by all

With amendment for Accuracy and approval

Proposed by RC Seconded by DH agreed by all who were present

4) 2021/142 Minutes of the Planning Committee Meeting held on 16th June 2021

Accuracy and approval

Proposed by KA Seconded by AR agreed by all who were present

5) 2021/143 Minutes of the Extraordinary Full Council Meeting held on 22nd June 2021

Accuracy and approval

Proposed by DH Seconded by SR agreed by all who were present

6) 2021/144 Minutes of the Hall Committee Full Meeting held on 29th June 2021

A couple of typos were corrected

Proposed by SER seconded by KA

With amendments for accuracy and approval

Proposed by LJ Seconded by SR agreed by all who were present

7) 2021/145 Minutes of the Field Committee Meeting held on 29th June 2021

Accuracy and approval

Proposed by RC seconded by MS agreed by all

A member of the public joined the meeting at 7.25pm

8) 2021/146 Minutes of the Environment Committee Meeting held on 29th June 2021

Accuracy and approval

Proposed by SER Seconded by AR agreed by all who were present

9) 2021/147 Minutes of the Finance & Employment Committee Meeting held on 7th July 2021

An amendment was proposed to anonymise the employees in the "in camera" section

Proposed by SER seconded by DH agreed by all

With amendments for accuracy and approval

Proposed by DH Seconded by AR agreed by all who were present

10) 2021/148 Finance and Employment

a) To approve payments for Jul 2021

Proposed by JR seconded by DH agreed by all

b) To note closing balances Jun 2021

Noted

c) To agree Q1 figures for 2021-2022 as recommended by the Finance and Employment committee

Proposed by RC seconded by AR agreed by all

d) To agree to amend the Hall Capital Budget line from Hall Extension to Hall Extension/Renovation as recommended by the Finance and Employment committee

Proposed by RC seconded by LJ agreed by all

11) 2021/149 Admin

a) Update on PEFTA Scheme

12) 2021/150 Burial Ground

a) Update on Burial Ground matters

b) To discuss and agree quote for memorial repairs

Proposed by Cllr J Rogers Seconded by SER agreed by all

13) 2021/151 Field

a) Update on Field matters.

Covered below.

b) Update and discuss Play Equipment Scheme with Swansea Council

c) To agree Field committee recommendation to install a cinder path round the toddler area

Proposed by JR seconded by LJ agreed by all with 1 against SER

d) To agree Field committee recommendation to conduct repairs to the cinder path which runs behind the garage.

Proposed by SER seconded by DH agreed by all

e) To agree to "vire" the cost of the cinder paths to the general repairs and maintenance

Budget line.

Proposed by JR seconded by LJ agreed by all

f) To agree Field committee recommendation to conduct repairs to the boules court at the same time as the other cinder work

Proposed by LJ seconded by DH agreed by all

g) To agree the formation of a Field working group to oversee grass cutting discussions with users and contractor in preparation for the new tender.

Cllrs Rodaway Sims and Cook agreed to form the working group

Proposed by SER seconded by DH agreed by all

h) To discuss and agree to provide CPR and Defibrillator training to field users, Councillors and Council employees as recommended by the Field Committee

Proposed by JR seconded by MS agreed by all

14) 2021/152 Environment

a) Update on Environment matters

None not covered below

b) To discuss recommendation from Environment Committee regarding the Council URL address.

i) To discuss and agree amendment to the recommendation from Environment Committee regarding the Council URL address.

The motion was amended to – To agree to apply for two new URLs for the Council website – Pennard.gov.wales and Pennard.gov.cymru.

Proposed by AR seconded by DH agreed by all.

c) To agree Councillor email addresses in line with new URL.

Proposed by JR seconded by AR agreed by all

d) To agree contractor for the production of the new website.

Proposed by JR seconded by SR agreed by all

e) To agree Environment Committee recommendation to move the Council Reserve Savings Accounts to the Nationwide Building Society in line with our Climate Emergency Plan.

Proposed by JR seconded by SER agreed by all with 1 abstention RC

15) 2021/153 Hall

a) Update on Hall Matters

b) To discuss and agree Hall Electricity Contract.

This was discussed and the Clerk was asked to obtain 3 quotes for presentation at the Sept meeting.

Cllr Rodaway proposed that we suspend Standing Order 3w in order to complete the business of the meeting seconded by AR agreed by all

c) To agree recommendation from Hall committee regarding the appointment of an Architect for the Hall Renovation work.

Proposed by LJ seconded by RC agreed by all with 1 against SER

16) 2021/154 Covid

- a) Update from Covid Meeting
There was no update

17) 2021/155 Updates from Swansea Council

- a) Cllr. Lynda James

b) Any other matters arising for discussion (any decisions required will be made at a future meeting).

- c) Vaccine/Covid update.
Up to date figures not available.

18) 2021/156 Correspondence

Correspondence was read out

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Proposed by RC seconded by JR agreed by all

The member of the public left the meeting at 10.01pm

19) 2021/157 To approve payment of Employee overtime as recommended by the Finance and Employment Committee

Proposed by DH seconded by RC agreed by all

20) 2021/158 To discuss and agree temporary extra hours to cover training period

Proposed by RC seconded by DH agreed by LJ, AR. With 5 abstentions SR JR KA MS and SER.

The meeting closed at 10.18 pm

Financial Summary - Cashbook

Summary between 01/06/21 and 30/06/21 inclusive.

Balances at the start of the year

Ordinary Accounts

Current Account £81,997.64

Short Term Investment Accounts

Green Path £3,529.75

No 4 Account £76,961.35

Pavillion Account £39,552.73

Total £202,041.47

Balances at start of period

Ordinary Accounts

Current Account £94,917.02

Short Term Investment Accounts

Green Path £3,529.81

No 4 Account £76,962.65

Pavillion Account £39,553.41

Total £214,962.89

RECEIPTS	Net	Vat	Gross
Administration	£2,821.84	£0.00	£2,821.84
Burial	£2,536.00	£0.00	£2,536.00
FIELD	£30.00	£0.00	£30.00
Hall	£140.00	£0.00	£140.00
Total Receipts	<u>£5,527.84</u>	<u>£0.00</u>	<u>£5,527.84</u>

PAYMENTS	Net	Vat	Gross
Administration	£6,020.68	£88.98	£6,109.66
Burial	£1,707.13	£80.48	£1,787.61
FIELD	£849.64	£149.20	£998.84
Hall	£760.07	£134.15	£894.22
Environment	£456.84	£91.37	£548.21
Total Payments	<u>£9,794.36</u>	<u>£544.18</u>	<u>£10,338.54</u>

Closing Balances

Ordinary Accounts

Current Account £30,105.33

Short Term Investment Accounts

Green Path £3,529.84

No 4 Account £136,963.28

Pavillion Account £39,553.74

Total £210,152.19

Signed _____

Chair

Clerk / Responsible Financial Officer